

The Probe

OPHA ANNUAL CONFERENCE—OCTOBER 21–22, 2002

President's Report

What a year for the Oregon Public Health Association (OPHA)! As I sit to write my last "President's Message", I am filled with thanks, hopes, and ideas for our growing Association.

First, let me thank each of you for your commitment to public health in Oregon. I have been impressed by the many public health leaders from throughout Oregon who are committed to protecting and promoting the health of all Oregon residents, educating and supporting public health workers, and advocating for just and equitable health policies. It is a grand task, indeed, but you truly make a difference to the health of all Oregonians and to the development of people concerned about public health.

Thank you.

I hope your commitment to OPHA and public health will continue to grow. OPHA needs you. We hope you will share your expertise, time, and resources to make our organization prosper. We hope you will find at least one way to support OPHA. Whether it is leading one of

the many OPHA sections or committees, sending an extra \$25 or \$50 to the Association, disseminating public health information and brochures, volunteering your time, or simply sharing OPHA efforts with others interested in the health of all Oregonians, I thank you and hope you continue to support OPHA.

For those of you who know me, I have many ideas on how to sustain and strengthen our Association! Sometimes it is difficult to restrain my ideas because I see so many areas that we can make a difference. But what OPHA really needs is your ideas and time. Whether it be five hours a week, month, or year, it truly helps and is greatly needed. Explore ways to be involved in OPHA. If you have an idea on how to make the Association more meaningful to you and your constituents as well as the will to see it through, let us know. We need and want to support you.

My sincerest thanks,
Laura J Brennan
2002 President, OPHA

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Convention Highlights—

**Oregon Public Health Association
Annual Conference and Meeting**

**“Oregon in Action:
0 Health Disparities, 100% Access”**

**October 21 & 22, 2002
Columbia River DoubleTree
Portland, Oregon**

*Don't miss the opportunity to assist Oregon in creating an
Action Plan to provide health services to all Oregonians!*

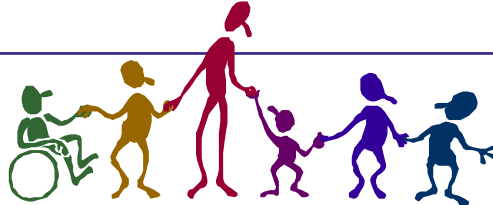
Featuring:

State Senator Avel Gordly

Governor John Kitzhaber, MD, invited

Faye Wong, President, American Public Health Association

*For more information about Oregon in Action: 0 Health Disparities, 100%
Access contact 503-731-6633!*



— Special Announcement —

Coming soon to a mailbox near you, OPHA 2002-2003 Officer Election Packet

Please be on the lookout for your copy of the Candidate Biographies and Ballot. Ballots can be returned in the envelope provided or you can vote in person at the upcoming OPHA, 0 Health Disparities, 100% Access, Annual Conference, October 21-22, at the Columbia River DoubleTree Inn.

If you have any questions about the ballot or voting process please contact Nominations Chair, Molly Emmons, at molly.emmons@state.or.us or OPHA at 503-890-4925.

Thanks and remember to vote!

Health in Focus: Tuberculosis

From an historical perspective TB is one of the most deadly diseases known to humans. It kills millions of people around the world and infects roughly two billion people, often in latent form. Individuals coming particularly from parts of the world such as Africa, Asia, Central and South America and some areas of Europe disproportionately carry this latent form of TB bacteria.

What is TB?

TB is an airborne disease that spreads from the person infected with TB to other persons by sneezing or coughing. TB is especially acute in Africa, where, because of a widespread HIV problem, the number of TB cases is rising 6% each year, about three times the global rate. That suggests that the number of TB cases in sub-Saharan Africa will double to four million new cases a year soon after 2005, according to the Global Alliance for TB Drug Development, a nonprofit group.

The issue of patients adhering to medication has always been difficult, but that seems to have changed since the inception of a DOTS (Direct Observed Therapy Short-course) method.

What is DOTS?

DOTS is a direct approach in which health care workers observe and confirm that patients take their medications. DOTS is the most effective approach available for controlling TB. The benefits are that the patients can stay in their homes and need no hospitalization or isolation. Furthermore, patients can go back to work in a matter of weeks. Many countries around the world have adopted, implemented and continue to practice the DOTS program and have yielded successful results. For example there is a recent decline of new cases of TB in the countries of India and China. In Uganda, an East African country, the introduction of DOTS resulted in speedy TB treatment and prolonged the lives of people infected with HIV. According to the World Health Organization, 148 countries use DOTS.

In America there were fewer cases of active TB last year. About half of those cases involved recent immigrants. This disparity stresses the importance of having culturally and linguistically appropriate services and education regarding TB.

Public health workers and community-based organizations need to continue to educate diverse communities about TB through alternative and interactive educational strategies, social marketing campaigns and community health workers. §

Abdisalan Mouse

Outreach Worker

Multnomah County Health Department

Tuberculosis Prevention and Treatment Center

Check these websites for more TB info:

- ✓ www.ethnomed.org
- ✓ www.iuatld.org
- ✓ www.ohd.hr.state.or.us/cdpe/tb/welcome.htm
- ✓ www.nationaltbcenter.edu
- ✓ www.who.int
- ✓ www.StopTB.org
- ✓ www.tbinitiative.org/

The Probe

is a quarterly publication of the Oregon Public Health Association.

Reader's comments, suggestions and articles are always welcomed. Please contact Tom Engle at tengle@teleport.com or Dana Kaye at dana_kaye@attbi.com with ideas and articles.

Visit the Oregon Public Health online at: <http://www.oregonpublichealth.org>

or write to OPHA at:

818 SW 3rd Ave #1201
Portland, OR 97204

We can also be reached by phone at 503.890.4925 or e-mail us at exdirector@oregonpublichealth.org

OPHA Section Reports

Community Health Education and Health Promotion Section

The following are the highlights from our year:

- **Monthly meetings** were held for networking, conference updates, and event planning.
- **Section Chair, Veronica Lopez Ericksen**, and **APHA SPIG Chair, Teresa Rios** attended Unity 2002 in Biloxi, Mississippi in February, where a Steering Committee of CHWs was formed in order to plan and implement an organization nationwide for the support, credentialing, and advocacy of CHWs. The Section provided feedback to the Steering Committee regarding this national movement. Section members agreed that the purpose of such an organization needed to be clear and that it also be run by and for CHWs.
- **CHW Appreciation Day** was celebrated with a Picnic in the Park on July 11, 2002. Several CHWs from the Portland area attended and were awarded certificates of achievement.
- **At the end of July, Wendy Coppage**, former Section Chair, attended the Healthy Mothers Healthy Babies Conference in Florida where she was awarded the Community Health Worker Award 2002.
- **The forming of a new section**, the CHW Section of OPHA, has been discussed in the last few months and a motion set to propose the new section to the OPHA Board.

Treasurer's Report

Beginning Balance: \$753.86
Total Expenditures: \$147.22
Ending Balance: \$606.64

Veronica Lopez Ericksen, Chair

OPHA CHPHE Section 2002
3653 SE 34th Ave. Portland OR 97202
503. 988-3520 ext.28061
503. 988-5612 (fax)
Email: xiomara.t.lopez@co.multnomah.or.us

— *PROPOSAL* — OPHA Community Health Worker Section

In 1999, the members of the Health Education Section and the OPHA CHW Committee decided to merge to form the Community Health Promotion and Health Education (CHPHE) Section. However, most of the members who were involved in the merger are no longer active with the Section. This year most of the members participating in the monthly meetings of the CHPHE Section have been members of the OPHA CHW Committee.

After taking a poll of those who regularly attend the meetings and discussion among Section/Committee members we have decided to propose a new OPHA Section to be called the Community Health Worker Section. The CHW Section would serve the purpose of bringing together CHWs from all over Oregon to form common goals and address issues specific to CHWs.

If you are a Community Health Worker (CHW), Outreach Worker, Community Health Specialist, Promotor (a) de Salud, Community Health Advisor, Community Advocate, an ally or supporter of CHWs, then the CHW Section of OPHA is FOR YOU!

In order for this Section to be active and running, we need your support. As a paid member of OPHA, you can be a part of this exciting movement by

1) contacting the CHW Committee representative, **Veronica Lopez Ericksen** by mail: 3653 SE 34th Ave, Portland OR 97202, by phone: 503. 988-3520 ext. 28061, or by email; xiomara.t.lopez@co.multnomah.or.us

2) learning more about affiliation with this new Section at the **OPHA Conference 2002, October 21 & 22, Columbia River DoubleTree Hotel.**



OPHA Committee Reports

Bylaws Committee Report

At the 2001 OPHA Annual Meeting, several items were identified as issues that the Bylaws Committee should explore. Many of the items are incorporated in the Proposed Bylaws Changes that will be considered by the Members at the OPHA 2002 Annual Meeting.

The following are included in the Proposed Bylaws for consideration at the 2002 OPHA Annual Meeting

- Link membership dues to federal poverty level
- More clearly define the role of the President-Elect
- Provide a clearer definition of Sections of Article X, Programs, Functions and Committees and add a Development Standing Committee and clarify the membership of the Planning Committee
- Identify what awards are sanctioned by OPHA and the criteria for each

Status on additional items identified by members in 2000-2001

- Add a representative of the Friends of Public Health

to the Board

- Conversations have begun and a proposal will be presented to the membership in 2003.
- Introduce the ability to use electronic voting by the Board and also for OPHA elections
 - This will be the main focus of the Bylaws Committee in the next year. Anyone interested in assisting with this concept, please contact Connie Guist.

We encourage members to offer other suggestions and identify areas of concern, or to serve on the Bylaws Committee. We attempt to ensure that each Section is represented. If you need a copy of the bylaws or have a suggestion for revisions, please contact Connie Guist or the OPHA Office.

Connie Guist

503-988-3056 ext. 22972

503-988-3676 (fax)

connie.l.guist@co.multnomah.or.us

Note: See full text of current bylaws and proposed changes starting on page 10.

Health Policy Committee

Since the devastating events of September 11, 2001 Oregon has experienced rising unemployment rates coupled with increases in the number of individuals who have no health insurance or are under-insured. Furthermore, the fear of public health hazards relating to bio-terrorism plagues the state and the nation. Consequently, public and private health professionals are working together to create programs that can meet the health care needs of all Oregonians.

Promoting public health is not possible without ongoing access to health care services. Despite efforts over the past ten years, there remain over 400,000 Oregonians without health insurance. Furthermore, many people with health insurance lack access to timely and continuous health care services. Access to health care is a public health issue that if left unattended could cost Oregon its most valuable asset— human lives. Without access to health care people postpone necessary care resulting in hospitalization where cost is higher and care is temporary. To help ensure access to health care, public health professionals and others work tirelessly to improve the situation but they need help.

Public health departments, health care safety net clinics, private practitioners, the State of Oregon, academic health centers, insurance companies, and hospitals are committed to keeping Oregonians healthy but it's not

enough. A reorganization of existing resources as well as additional resources are needed to ensure sufficient capacity to respond to the health needs of Oregonians.

OPHA members are asked to participate in crafting policy recommendations. Members can identify pressing public health issues and use the process below to suggest action.

1. Complete an issues screening tool (log on to www.oregonpublichealth.org) to assist Policy and Advocacy Committee members in determining OPHA participation in legislative/policy issue.
2. Submit the completed tool to Policy and Advocacy Committee Co-Chairs Ruby Haughton at haughtonr@careoregon.org and Michael Sorensen at michael.e.sorensen@co.multnomah.or.us.
3. Policy and Advocacy Committee will discuss the suggested direction (over email and within 3 days) and
 - Ask for more information, or
 - Forward the suggested policy direction to the OPHA Board with a supportive or non-supportive recommendation.
4. OPHA Board considers and votes
5. Comm. Committee informs OPHA members and external partners about OPHA position and/or action.

For more information on the OPHA Policy & Advocacy Committee, contact **Michael Sorensen** at michael.e.sorensen@co.multnomah.or.us or **Ruby Haughton** at haughtonr@careoregon.org.

OPHA Committee Reports— *Continued from page 5*

Membership Committee Moves Ahead

The Membership Committee needs you to help OPHA grow and thrive! In the past 6 months the Committee has helped recruit over 75 new OPHA members, encouraged even more people to renew their memberships and become active in Sections and Committees, and build relationships with the Oregon MPH program. We also launched Project New Look to give OPHA's various marketing materials an exciting new look that will better convey who we are and what we do and help attract new members. If you want to join us and move OPHA to a higher level, please contact us at lesli.l.uebel@state.or.us or robertgassner@hotmail.com. **Thank you!**

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In the Community

Youth for Health/SEARCH— *Preparing kids for careers in Health*

Hundreds of minority and low-income Oregon teens will have the opportunity to study and prepare for health careers through a \$942,000 Health Careers Opportunity Program (HCOP) grant just awarded to the Oregon Health Career Center by the U.S. Department of Health & Human Services, Health Resources & Services Administration. This is the only HCOP grant funded in Oregon. High school students at five area schools, including Forest Grove High School (Washington County), Hood River Valley High School (Hood River County), McMinnville High School (Yamhill County), Jefferson High School (Multnomah County), and Gervais High School (Marion County), will learn about health careers, college admissions and financial aid, and leadership and

study skills during an after-school program called Youth for Health. In addition, beginning next summer, 40-50 juniors and seniors will be selected to participate in an intensive summer academy located at Portland Community College—Cascade Campus, with courses preparing them for entrance into college health professions education programs.

The summer academy—Summer Enrichment Academy for Careers in Health (SEARCH)—will provide college preparatory coursework in biology, chemistry, and math for juniors, and human biology and medical terminology for seniors. The students will also participate in field experiences and special symposia focused on exposure to health professions and professionals, leadership, cultural competence, team building, health policy and the college experience. Students will also design and conduct community service projects focused on health issues relevant to underserved communities in our region.

The purpose of the Youth for Health/SEARCH program is to encourage students from disadvantaged backgrounds to choose postsecondary education and training in the health professions. The Youth for Health/SEARCH program is funded for three years through the federal Health Careers Opportunity Program and is an essential component of addressing the serious shortage of minority and under-represented health professionals.

A recent study by the National Academies' Institute of Medicine identified the lack of minority health providers as a significant factor in the disparities in health care delivered to racial and ethnic minorities in the United States.

“The Youth for Health/SEARCH program is exactly the type of program we need to bring more minorities and other under-represented populations into the health professions,” notes Gary Wappes, President of the Oregon Health Career Center.

Continued on page 7

In the Community— Continued from page 6

The Youth for Health program was piloted at these five local high schools for the past two years with support from the Northwest Health Foundation, Tuality Healthcare Foundation—Salud Fund, and Spirit Mountain Community Fund.

“The Youth for Health/SEARCH program has demonstrated remarkable results,”

“The Youth for Health/SEARCH program has demonstrated remarkable results,” says Eduardo Martinez Zapata, OHCC’s program coordinator. “In the first two years of the program, 100% of the seniors graduated from high school, 85 percent are going on to postsecondary education and of these, all but one is planning on pursuing a health career. In addition, one of the seniors entered the U.S. Navy, and plans to be a corpsman/paramedic. The program gives students both academic support and the empowerment necessary to pursue their dreams of becoming health professionals.”

“The Youth for Health and SEARCH programs provide an extraordinary opportunity for minority and low-income youth in our area,” says Dr. Mildred Ollee, Executive Dean of Portland Community College’s Cascade Campus, which will host the summer academy. “These students will have the rare opportunity to spend an intensive and exciting summer preparing for further studies in health care careers.”

Because all of the students who participate in this program need summer employment to save for college and help support their families, the federal program provides a stipend for the six weeks they are enrolled in the SEARCH Academy. This is the only program of its type in Oregon that combines both the academic year after-school programming with an intensive and extended summer academy.

Oregon Health Career Center is a not-for-profit organization dedicated to building Oregon’s health career workforce through education and training opportunities. OHCC provides educational opportunities for students from pre-school through postsecondary education, and training opportunities for workers in the health professions industry to meet critical shortages throughout the state.

In addition to a powerful array of programs to train healthcare workers throughout the state, OHCC annually sponsors Health Career Day, which attracts over 2,000 high school students and teachers from throughout the state of Oregon and Southwest Washington. OHCC also sponsors aka Science, an after-school science enrichment program for elementary school students, and Hydromania, a summer science camp for youth in Portland. §

Janet Plummer
Development Officer
503-691-9088 ext 103

FYI FYI FYI FYI FYI

“Let’s Talk about Cancer”

Where:

Radio KWIP, 880 AM,
“La Campeona”

Time: 7 to 9 p.m.

Toll-free telephone number to KWIP 880: 1-877-880-5947

“Let’s Talk about Cancer” is the name of a radio program. It is a series of six educational programs about cancer. Each program is two hours long and will be presented in Spanish. The topics will include the following:

“Let’s Talk about Cancer”

During the program, the public will be invited to call the radio station to ask health professionals questions and ask for resources about cancer. The object of the program is to provide education for the prevention of cancer. This program is dedicated to the Hispanic community including migrant and seasonal farm-workers.

Additionally, this program will publicize the Cancer Information Service (CIS), a free telephone service available in Spanish. The number is 1-800-4-CANCER.

- What is cancer? Sept. 3
- What is breast cancer? Sept. 10
- What is cervical cancer? Sept. 17
- What is prostate cancer? Sept. 24
- What is colorectal cancer? Oct. 1
- What is lung cancer? Oct. 8

Listen!

News and Event Bulletin—

**Dr. Marion Nestle
Discusses How
the Food
Industry
Influences Our
Nutrition &
Health**

On October 26th, Dr. Nestle will speak in Portland, Oregon, 7 pm at the Unitarian Church. There is no admission for the event. For more details, call 503.232.4141.

Dr. Marion Nestle is Professor and Chair of the Department of Nutrition and Food Studies at New York University and served as managing editor of the 1988 Surgeon General's Report on Nutrition and Health. Her recent book, *"Food Politics: How the Food Industry Influences Our Nutrition and Health,"* examines how corporate control of the food system limits our choices and threatens our health. Dr. Nestle details how the food industry spends billions of dollars in marketing and lobbying to affect nutrition guidelines, research, and education and to promote an 'eat more' message to an increasingly overweight population. She also documents the industry's influence on children's health by its aggressive marketing campaigns and exclusive contracts to sell and advertise its unhealthy products in public schools.

The purpose of writing Food Politics, Nestle says, is two-fold: To illuminate the extent to which

the food industry determines what people eat, and to generate much wider discussion of the food industry's marketing methods and use of the political system. Dr. Nestle's role as government nutrition policy advisor to the USDA and FDA place her in a unique position to have seen first hand how vested interests influence government dietary policy. She argues that food is, above all, political, and the actions of food companies are analogous to the working of any major industry— including the tobacco industry— at influencing health experts, federal agencies, and Congress. §

BOOK EXCERPT—

***"Food Politics:
'Eat Less, Move More,'
What the U.S. Could Do"***
By Dr. Marion Nestle

Education

- Mount a major, national campaign to promote the theme of "Eat Less, Move More."
- In schools, ban commercials for foods of minimal nutritional value and teaching material with corporate logos.
- End the sale in schools of soft drinks, candy bars, and other food of minimal nutritional value.
- Require school meals to be consistent with the USDA and USDHHS Dietary Guidelines.

Food Labeling and Advertising

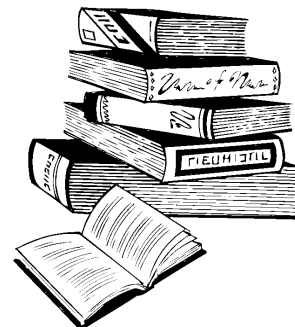
- Require fast-food restaurants to provide nutritional

information on packages and wrappers.

- Require containers for soft drinks and snacks to carry information about calorie, fat, or sugar content.
- Restrict television advertising of foods of minimal nutritional value; provide equal time for messages promoting "Eat Less, Move More."
- Require print food advertisements to disclose calories
- Prohibit misleading health claims in advertising and on package labels.

Taxes

- Levy city, state, or federal taxes on soft drinks and other "junk" foods to fund "Eat Less, Move More" campaigns.
- Subsidize the costs of fruits and vegetables, perhaps by raising the costs of selected foods of minimal nutritional value. §



OPHA Board of Directors

President: Laura Brennan

laurajeambrennan@msn.com

President Elect: Amalia Alarcon-Gaddie

agaddie@ci.portland.or.us

Past President: Ardy Dunn

dunn@up.edu

Treasurer: Akiko Berkman

amberkman@msn.com

Secretary: Paula McNamee

paulamcn@co.clackamas.or.us

ARGC: Mitchell Haas

mhaas@wschiro.edu

Region 1 Rep: Tom Engle

tengle@teleport.com

Region 2 Rep: B. Cecilia Zapata

zapata@sou.edu

Region 4 Rep: Laura Burnside-McElligott

ljm@centurytel.net

Region 5 Rep: Dana Kaye

dana_kaye@attbi.com

Directors at Large

Connie Guist

connie.l.guist@co.multnomah.or.us

Bonnie Widerburg

bonnie.L.widerburg@state.or.us

Larry Hill– larry.d.hill@state.or.us

Verne Boerner– vboerner@npaihb.org

Emilio DeBess

emilio.e.debess@state.or.us

Akiko Berkman– amberkman@msn.com

Kent Ballantyne– kentb@oahhs.org

Hilton Levias

hilton.b.levias@co.multnomah.or.us

Section Reps

Health Education/Promotion:

Lesli Uebel– lesli.l.uebel@state.or.us

Nursing: Kate Karlson

karlsonk@earthlink.net

Nutrition: Paula McNamee

paulamcn@co.clackamas.or.us

Committee Chairs

Bylaws Chair:

Connie Guist

connie.l.guist@co.multnomah.or.us

Communication Co-Chair:

Dana Kaye– dana_kaye@attbi.com

Communications Co-Chair:

Tom Engle– tengle@teleport.com

Membership Co-Chair:

Robert Gassner

robertgassner@hotmail.com

Membership Co-Chair:

Lesli Uebel– lesli.l.uebel@state.or.us

Nominating Chair:

Molly Emmons

molly.emmons@state.or.us

Policy Co-Chair:

Michael Sorensen

michael.e.sorensen@co.multnomah.or.us

Policy Co-Chair:

Ruby Haughton

haughtonr@careoregon.org

Program Co-Chair:

Amalia Alarcon-Gaddie

agaddie@ci.portland.or.us

Program Co-Chair:

Larry Hill– larry.d.hill@state.or.us

Program Co-Chair:

Bettina Dorr– bettina.doerr@web.de

Section Chairs

Health Chair: Veronica Lopez Ericksen

xiomara.t.lopez@co.multnomah.or.us

Nursing Chair: Joyce Edmonds

joyce.k.edmonds@state.or.us

Nutrition Chair: Joan Ottinger

joan.m.ottinger@state.or.us

OPHA Bylaws Revision

What follows is the full text of the current OPHA bylaws with the proposed changes and explanations for the change.

Please study these changes, bring these pages with you to "Oregon in Action: 0 Health Disparities, 100% Access," and be prepared to voice your opinion and vote. The future governance of OPHA is in your hands!



Current OPHA Bylaws	Proposed Changes (<i>italics</i>)	Rationale
ARTICLE I		
NAME AND CORPORATE OFFICES		
The name of this corporation is "OREGON PUBLIC HEALTH ASSOCIATION, INCORPORATED," henceforth referred to as the "Association", an affiliate of the American Public Health Association. The Association is registered as a nonprofit organization in the State of Oregon, and its duration shall be perpetual.		
The registered office of the Association shall be 619 SW 11th Avenue, Room 250, Portland, OR 97205. The Association also may have an office at other places as the Board of Directors may determine from time to time, and as the business of the Association may require.		
ARTICLE II		
PURPOSE		
The Mission of the Oregon Public Health Association is to protect and promote the health of all Oregon residents, to educate and support public health workers and to advocate for just and equitable health policies. To accomplish this mission, the Association will lead efforts to:		
1. Address common public health issues in collaboration with other organizations.		
2. Represent public health workers in Oregon.		
3. Increase the competence and leadership skills of health workers.		
4. Develop, implement and advocate for just health policy at local and state levels and, when appropriate, at federal levels.		
5. Promote consideration of the impact of socioeconomic, societal and environmental factors on the health of people.		
6. Promote needed reform and action to assure access to health services for all residents.		
7. Promote lifestyle and behavior options that are consistent with healthful living.		
ARTICLE III		
MEMBERSHIP		
Section 1.		
QUALIFICATIONS. Membership in the Association is open to all individuals who share an interest in the purposes of the organization.		
Section 2.		
APPLICATION FOR MEMBERSHIP. Application for membership in the Association shall be presented in a form as prescribed by the Board of Directors and shall include payment of dues as prescribed by these bylaws.		

Current OPHA Bylaws	Proposed Changes (italics)	Rationale
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Section 3.		
CATEGORIES OF MEMBERSHIP. There shall be five categories of membership, namely:		
a. Active membership. The general Association membership.		
b. Special membership. A membership open to individuals enrolled in the equivalent of ten or more quarter hours at an accredited institution, retired from employment, active members who are unable to work due to physical limitations, or persons with an annual income of less than \$30,000.	b. Special membership. A membership open to individuals enrolled in the equivalent of ten or more quarter hours at an accredited institution, retired from employment, active members who are unable to work due to physical limitations, or persons with an annual family income of less than \$30,000 <i>or less than 250 % of Federal Poverty Level rate as of March 1 of the current year.</i>	CHANGE: Utilizes Federal Poverty Level to determine Special Membership dues. Ex. For a family of 4, a member would qualify for special membership if family income is \$45,250 or less. Income would be self-reported.
c. Contributing membership. Membership open to not-for-profit organizations, community health agencies and educational institutes interested in demonstrating their support for the work of the Association and public health principles and programs.		
d. Sustaining membership. Businesses and for-profit organizations interested in demonstrating their support for the work of the Association and public health principles and programs.		
e. Life membership. Members heretofore elected to this category of membership shall be continual. Dues are not required. Donations to cover membership mailings are accepted.		
Section 4.		
VOTING PRIVILEGE. Each member, regardless of membership category, is entitled to a single vote in all issues referred to the membership for a vote. Contributing and Sustaining memberships are entitled to a single vote regardless of their membership size. No individual member may cast more than one vote on issues referred to the membership for a vote.		
Section 5.		
RESIGNATION. Any member may withdraw from membership by giving written notice of such intention to a current officer or board member of the Association.	RESIGNATION. Any member may withdraw from membership by giving written notice of such intention to a current officer, board member <i>or paid staff</i> of the Association.	CLARIFICATION: The Association Manager often is the first person who is notified of, or becomes aware of a member's desire to withdraw from membership.
Section 6.		
DUES. Membership dues for each year shall be paid on a calendar year's basis, and are effective for 12 months following payment. Dues amounts may be revised by the Board, subject to affirmative vote of the membership. Dues are set forth as follows:		
Active membership \$50.00 per year		
Special membership \$20.00 per year		
Contributing membership \$100.00 per year		
Sustaining membership \$250.00 per year		
Life membership: No yearly dues required; a donation to cover mailing costs is encouraged.		
Section 7.		
DEFAULT OR TERMINATION OF MEMBERSHIP. When any member is in default in the payment of dues for a period of three (3) months from when such assessment became due, that person's membership shall thereupon be terminated.		
ARTICLE IV		
BOARD OF DIRECTORS		
Section 1.		
RESPONSIBILITY. Responsibility for the property, affairs, activities and concerns of the Association shall be vested in a Board of Directors, hereafter referred to as the "Board".		

Current OPHA Bylaws	Proposed Changes (italics)	Rationale
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<p>Section 2.</p> <p>COMPOSITION. The Board shall consist of ten (10) Directors at Large, five (5) Regional Representatives, the Affiliate Representative to the Governing Council of the American Public Health Association; hereafter referred to as the "Affiliate Representative", the President, President-elect, Immediate Past-President, and a representative from each Special Section of the Association. Each Section shall appoint its own representative to the Board as required by these bylaws.</p>	<p>COMPOSITION. The Board shall consist of ten (10) Directors at Large, five (5) Regional Representatives, the Affiliate Representative to the Governing Council of the American Public Health Association; hereafter referred to as the "Affiliate Representative", the President, President-elect, Immediate Past-President, and a representative from each Special Section of the Association. Each Section shall appoint its own representative to the Board as required by these bylaws. <i>Members of the Board must be Association members in good standing.</i></p>	<p>CLARIFICATION: Association Membership is clearly identified for Regional Representatives (Article IV, Section 4) and assumed for other Board members. This specifies membership as a prerequisite to Board membership as currently identified in Article X, Section d.3., Nominations Committee.</p>
	<p><i>Friends of Public Health, Inc. shall appoint a representative to serve on the Board and shall be a fully voting member of the Board. The Representative will serve for a three-year term. If the designated representative cannot attend a scheduled Board meeting, a substitute member of the organization can attend the meeting but will not be a voting member. Board representation is granted as long as The Friends of Public Health, Inc. maintains active Contributing membership in OPHA.</i></p>	<p>CHANGE: Provides an opportunity for closer collaboration with this organization. The term of office and voting privileges are the same as those for a Special Section. (See Article XIV, Section 6.</p>
<p>Section 3.</p> <p>ELECTION AND TERM OF OFFICE. Election of the Directors, Affiliate Representative, Regional Representatives, three Nomination Committee members and President-elect shall be conducted annually by mail. Region 2 & 4 Representatives are elected in 1996 and every three years thereafter. Region 1 & 3 Representatives are elected in 1997 and every three years thereafter.</p>	<p>ELECTION AND TERM OF OFFICE. Election of the Directors, Affiliate Representative, Regional Representatives, three Nomination Committee members and President-elect shall be conducted annually by mail. Region 2 & 4 Representatives are elected in 1996 and every three years thereafter. Region 1 & 3 Representatives are elected in 1997 and every three years thereafter. <i>A member in good standing attending the Annual meeting may vote on site up to 4 hours prior to the beginning of the Annual Business meeting if a mailed vote has not been recorded.</i></p>	<p>CHANGE: Provides</p> <ol style="list-style-type: none"> 1) an opportunity for members attending the Annual meeting to vote on site. 2) provides an opportunity for persons who join OPHA in the process of registering for the Conference to vote in the current election, and 3) current practice of OPHA.
	<p>Region 2 & 4 Representatives are elected in 2002 and every three years thereafter. Region 1 & 3 Representatives are elected in 2003 and every three years thereafter.</p>	<p>HOUSEKEEPING: Updates the dates when these positions are elected.</p>
<p>Region 5 Representative and the Affiliate Representative are elected in 1998 and every three years thereafter.</p>	<p>Region 5 Representative and the Affiliate Representative are elected in 2004 and every three years thereafter.</p>	<p>HOUSEKEEPING: Updates the dates when these positions are elected.</p>
	<p><i>Three At-Large Representatives are elected in 2002 and every three years thereafter to serve a three year term. Four At Large Representatives are elected in 2003 and every three years thereafter to serve a three year term and Three At Large Representatives are elected in 2004.</i></p>	<p>CLARIFICATION: Clarifies the number of At Large Representatives (Directors) to be elected in the upcoming annual elections.</p>
<p>Ballots together with a brief biographical sketch of each candidate shall be mailed at least thirty (30) days prior to the annual meeting. The newly elected Board members shall assume office at the conclusion of the annual meeting and shall serve for three (3) years subject to resignation, removal or death.</p>		
<p>Section 4.</p> <p>REGIONAL REPRESENTATIVES.</p> <p>One Board member will represent each of the following regions. Each Regional Representative will be elected by and from members who reside in that region.</p>		
<p>a. Region 1. (Portland Area) -- Multnomah, Washington and Clackamas Counties.</p>		
<p>b. Region 2. (Southwestern Oregon) -- Coos, Curry, Douglas, Klamath, Josephine and Jackson Counties.</p>		
<p>c. Region 3. (North Coast) -- Clatsop, Columbia, Lincoln and Tillamook Counties and all coastal counties north of Lane County.</p>		
<p>d. Region 4. (Eastern Oregon) -- All counties east of the Cascade Range of Mountains including: Baker, Crook, Gilliam, Grant, Harney, Hood River, Jefferson, Lake, Malheur, Morrow, Sherman, Umatilla, Union, Wallowa, Wasco and Wheeler.</p>		
<p>e. Region 5. (Valley and Cascade) -- Benton, Deschutes, Lane, Linn, Marion, Polk and Yamhill Counties.</p>		

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Section 5. RE-ELECTION. At the expiration of any elected term, a Board member may be nominated and re-elected to one additional consecutive term, with a limitation of two (2) consecutive terms.		
Section 6. VACANCIES. Any vacancy occurring in the Board during the interim between annual elections shall be filled by Board election except for Section representatives. For a vacant Section representative position, the Section Chairperson shall submit to the Board the name of its appointee to fill the vacancy. A Board member so appointed shall serve for the unexpired term of the predecessor in office, subject to prior resignation, removal or death. Thereafter, that Board member is eligible for election to two (2) consecutive terms.		
Section 7. QUORUM. A majority of Board members shall constitute a quorum.		
Section 8. VOTING. Each Board member has one (1) vote.		
Section 9. POWERS OF THE BOARD. The Board shall be responsible for the management of the Association's business. In the management and control of the property, business and affairs of the Association, the Board is hereby vested with all the power possessed by the Association itself, so far as this delegation of authority is not inconsistent with the Oregon Nonprofit Corporation Law, with the Articles of Incorporation or with these bylaws.		
Section 10. EXECUTIVE COMMITTEE. The Executive Committee shall consist of the officers of the Association with the President as chair. The Executive Committee shall have such powers and shall perform such duties as are specifically delegated and assigned to the Executive Committee from time to time by the Board. All recommendations by the Executive Committee shall be reported to the Board succeeding such action and shall be subject to revision, alteration, approval or disapproval by the Board. The Committee shall keep written records of its activities and proceedings.		
Section 11. AFFILIATE REPRESENTATIVE. The Affiliate Representative shall be elected by the membership every three years. The Affiliate Representative may be re-elected to one additional consecutive term.		
The Affiliate Representative to the Governing Council (ARGC) serves as the primary contact person between the American Public Health Association (APHA) and the affiliate. Specific responsibilities are listed in the Functions and Responsibilities of the ARGC and include:		
a. assisting the president to disseminate APHA information to affiliate governing body members,		
b. representing the Affiliate on the APHA Governing Council, and		
c. maintaining liaison with the other Affiliate ARGC's.		
ARTICLE V		
OFFICERS		
Section 1. ELECTION AND TERM OF OFFICE.		
a. PRESIDENT-ELECT. The President-elect shall be elected every year in accordance with the provision of these bylaws and shall serve for a single term. He/she shall serve as President-elect in the first year of the term of office, as President for the second year of the term, and as Immediate Past President for the third year of the term.		

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<p>b. SECRETARY AND TREASURER. The Board shall elect from among its members at the first meeting following the Annual Meeting, a Secretary and Treasurer.</p>		
<p>c. TERM OF OFFICE. All officers shall hold their office until their successors are elected, subject to prior resignation, removal or death.</p>		
Section 2.		
<p>VACANCIES. Vacancies in any office shall be filled by the Board as soon as possible. Appointments to fill vacancies shall be for the duration of that term.</p>		
Section 3.		
RESPONSIBILITIES OF OFFICERS.		
<p>a. PRESIDENT. The President shall be the chief executive officer of the Association. The President shall preside over all meetings of the membership and at all meetings of the Board. The President, upon approval of the Board, shall sign on behalf of the Association all contracts and other instruments binding on the Association. The President shall supervise the activities and functions of all paid staff and will perform such other duties as may be required from time to time.</p>		
<p>b. PRESIDENT-ELECT. The President-elect shall assume and perform the duties of the President in the absence or disability of the President. The President-elect shall be thoroughly familiar with the bylaws and the rules of parliamentary law, and will assume such other duties as the Board may prescribe.</p>	<p>b. PRESIDENT-ELECT. The President-elect shall assume and perform the duties of the President in the absence or disability of the President. <i>The President-elect shall be the Board's liaison to and initiate the development of the Program Committee for the Annual and Spring meetings of the Association.</i> The President-elect shall be thoroughly familiar with the bylaws and the rules of parliamentary law, and will assume such other duties as the Board may prescribe.</p>	<p>CLARIFICATION: Further clarifies the role of the President-elect in relation to the Association's annual meetings.</p>
<p>c. IMMEDIATE PAST PRESIDENT. The Immediate Past President shall serve in the role of Board Advisor, and shall resume and perform the duties of the President and President_elect in the absence or disability of the President or President-elect. In the event this officer resigns, is removed, or dies; the Immediate Past President may be replaced under the provisions of this Article.</p>		
<p>d. SECRETARY. The Secretary shall:</p>		
<p>1. keep minutes and records of the general membership and Board meetings, and other official business of the Association.</p>		
<p>2. ensure the minutes and other relevant documents are distributed in a timely fashion by Association staff.</p>		
<p>3. in the absence of the President, President-elect, and in an emergency, have the power to sign all contracts or other documents approved by the Board.</p>		
<p>4. give notice of meetings to the membership, and</p>		
<p>5. perform other duties as may be assigned by the President.</p>		
<p>e. TREASURER. It shall be the duty of the Treasurer to receive all monies and funds of the Association and to deposit the same in the bank or banks designated by the Board and in the name and to account of the Association. Disbursements shall be made by the Treasurer after requests for funds are approved by the President. The Treasurer shall keep full and accurate books of accounts and shall make such reports of such official transactions of the finances of the Association as may from time to time be required by the Board, and shall perform such duties as may be required by the Board.</p>		
Section 4.		
<p>REMOVAL. The Board, by an affirmative vote of eight (8) or more members at any special meeting called for that purpose, may remove any officer from office with cause provided, however, that such removal shall not impair the contract rights of this Association or any person or entity.</p>		

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ARTICLE VI		
MEETINGS		
Section 1.		
ANNUAL MEETINGS. The Annual Meeting of the membership shall be held every year on such date, time and place as may be determined by the Board. At such meeting the membership shall be notified of the election of a Board and transact other business as may come before the meeting.		
Section 2.		
SPECIAL MEETINGS. Special meetings of the membership of this Association may be held at any time on request of the officers of the Association or on the request of the Board or on demand in writing by one-tenth (1/10) of the membership entitled to vote.		
Section 3.		
VOTING. Each member shall be entitled to one (1) vote on each matter submitted to a vote at a meeting of the members. Vote by proxy shall not be permitted. Voting by mail shall be permitted for all elections of the Board as authorized by the Board in other matters.		
Section 4.		
QUORUM. A quorum shall consist of those members present at the annual Business Meeting or other special meetings. The total number of valid ballots received by the designated post date shall constitute a quorum for all voting conducted through the mails.		
Section 5.		
NOTICE. Written or printed notice stating the place, time and hour of any meeting of the membership and, in the case of a special meeting, the purpose for which the meeting is being called, shall be delivered not less than ten (10) nor more than fifty (50) days before the date of the meeting, either personally or by mail to each member. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the membership book of the Association, with postage thereon prepaid.		
Section 6.		
ANNUAL BOARD MEETINGS. The Annual Meeting of the Board shall be held in conjunction with the Annual Meeting of the membership. During this meeting new members of the Board assume active office and the Secretary and Treasurer are elected.	ANNUAL BOARD MEETINGS. The Annual Meeting of the Board shall be held in conjunction with the Annual Meeting of the membership. During this meeting new members of the Board assume active office. and the Secretary and Treasurer are elected.	HOUSEKEEPING: See Article V, Section 1: The Secretary and Treasurer are elected by the Board at the first meeting following the Annual Meeting. Removes conflicting language and supports current Board practice.
Section 7.		
SPECIAL BOARD MEETINGS. Special meetings of the Board shall be called by the Secretary on request of the President or any three (3) members of the Board with no less than five (5) days written or oral notice to each member. Emergency meetings may be convened by the President or any three Board members on oral notice as necessary. An emergency may be declared by an affirmative vote of six (6) Board members.		
ARTICLE VII		
PARLIAMENTARY AUTHORITY		
The rules contained in the current edition of <i>Robert's Rules of Order Newly Revised</i> shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.		
ARTICLE VIII		
PAID STAFF		
Section 1.		
HIRING. The Board is authorized to hire part-time staff, with reasonable concern for financial limitations of the Association. The individuals hired and salaries to be paid are subject to approval by the Board.	HIRING. The Board is authorized to hire staff, with reasonable concern for financial limitations of the Association. The individuals hired and salaries to be paid are subject to approval by the Board. <i>Contracts with staff will be reviewed no less than annually.</i>	CLARIFICATION: Provides an opportunity for the Board to consider adjustments in the formal job description, salary.

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Section 2.		
SUPERVISION. The President or his/her designee shall provide primary supervision of all paid staff.		
Section 3.		
FUNCTION AND DUTIES. Paid staff shall perform those duties agreed upon during the interview process and subsequently specified in a formal job description.		
Section 4.		
TERMINATION. Staff members may be terminated by a majority vote of the Board.		
ARTICLE IX		
FISCAL YEAR		
The Association Fiscal Year shall be January 1 to December 31.		
ARTICLE X		
PROGRAMS, FUNCTIONS AND COMMITTEES		
Section 1.		
RESPONSIBILITIES. Members of the Board other than those elected officers and the Affiliate Representative shall be assigned program or functional responsibilities at the Board's Annual Meeting for a term of one (1) year or until a successor is appointed.		
Section 2.		
COMMITTEES. The Board may annually appoint members to such standing committees as may be required. Such committees shall include but not be limited to the following.		
a. MEMBERSHIP COMMITTEE. The Membership Committee shall be responsible for encouraging new membership and maintaining the current membership information and services.		
b. COMMUNICATIONS COMMITTEE. The Communications Committee shall be responsible for developing appropriate internal and external Association communications as directed by the Board.		
c. HEALTH POLICY COMMITTEE. The Health Policy Committee shall develop and coordinate those Association functions which provide an effective voice in health policy at state and local levels.	<i>Health Policy and Advocacy Committee.</i>	HOUSEKEEPING: Only name change of committee to reflect current focus.
d. NOMINATIONS COMMITTEE. The membership shall elect three members at large and the Board will appoint two Board members to the Nominations Committee. The person receiving the most votes in the membership election shall be the chair of the Nominations Committee.		
The Nominations Committee shall:		
1. solicit names of Association members in good standing within each region who are willing to serve on the Board;		
2. prepare a slate of nominees for the Affiliate Representative, President-Elect, the Nominations Committee and each position on the Board for which the current term of office is scheduled to expire at the annual meeting;		
3. compile the slate of nominees in a timely fashion to assure ballots are mailed at least thirty (30) days prior to the annual meeting.	<i>3. prepare a ballot that identifies those positions elected by the general membership and ensures that Regional representatives are elected only by members living in that region.</i>	CLARIFICATION: Increases the ability of the Elections Committee to verify that the Regional representatives are elected by members living in that Region.
	<i>4. instruct members to return ballot, whether by mail or on-site, in a sealed envelope with only their name and Region on the envelope to ensure anonymity of the voter and to verify Association membership status.</i>	CHANGE/CLARIFICATION: Improves and clarifies voting procedure regardless of whether a mailed ballot or on-site vote.
	<i>5. compile the slate of nominees in a timely fashion to assure ballots are mailed at least thirty (30) days prior to the annual meeting.</i>	old 3. Becomes new 5.

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<p>e. ELECTIONS COMMITTEE. Ballots shall be counted by the Elections Committee. The Elections Committee shall be appointed by the President and consist of at least one Board member and two members who are not Board members. Members of the Elections Committee shall not be members of the Nominating Committee or candidates for the Board. A spokesperson for the Elections Committee shall be called upon at the annual business meeting to announce the results of the election.</p>	<p>e. ELECTIONS COMMITTEE. Ballots shall be counted by the Elections Committee. The Elections Committee shall be appointed by the President and consist of at least one Board member and two members who are not Board members. Members of the Elections Committee shall not be members of the Nominating Committee or candidates for the Board. A spokesperson for the Elections Committee shall be called upon at the annual business meeting to announce the results of the election.</p> <p><i>The Elections Committee shall:</i></p> <ol style="list-style-type: none"> <i>1. verify that each person casting a ballot is a member in good standing.</i> <i>2. verify that members voting for a specific regional representative lives in the region.</i> <i>3. count the ballots.</i> <i>4. Select a spokesperson from the Elections Committee to announce the results of the election at the annual business meeting.</i> 	<p>HOUSEKEEPING/ CLARIFICATION: Restructures this Section in order of activity. Establishes a mechanism to ensure active membership status of persons voting and that Regional Representatives are elected by members living in that Region.</p>
		Moved from current Section e. No change in responsibility.
		Moved from current Section e. No change in responsibility.
<p>f. AWARDS COMMITTEE. This committee accepts nominations and selects recipients for any award offered through or on behalf of the Association.</p>	<p>f. AWARDS COMMITTEE. The Awards Committee establishes criteria for and accepts nominations and selects recipients for any award offered through or on behalf of the Association. <i>The Committee accepts nominations annually for the Lifetime Achievement Award and additional awards and selects recipients. The Committee announces the recipients of the Lifetime Achievement Award, the President's Award and additional awards at the Annual meeting.</i></p>	<p>CLARIFICATION: Identifies the current Awards granted by the Association; President's Award and Lifetime Achievement Award, and provides a process to consider one-time only, additional awards or special recognition.</p>
		CHANGE: Provides a mechanism for considering additional awards by OPHA.
<p>g. PROGRAM COMMITTEE. This committee plans the program and arrangements for the Association's annual meeting.</p>		
		CHANGE/CLARIFICATION: Provides for a core, initial group to begin planning the annual meeting. Other details should be outlined in a procedure manual, e.g. meeting dates and locations should be selected 2 years in advance.
Section 3.		
TASK FORCE. The Board may organize task forces to address relevant health issues, as appropriate.		
Section 4.		
PROGRAMS. Programs for continuing education, public information, or other purposes may be developed and/or sponsored by the Association. Each proposed program must receive a majority approval of the Board prior to receiving Association sanction.		
ARTICLE XI		
DISSOLUTION		
In the event that the Association is dissolved, exclusive of simple Association name changes, all assets of the Association shall be distributed to one or more private nonprofit health service agencies and/or associations registered in Oregon. The distribution of assets shall follow full settlement of accounts payable and other encumbrances that may exist, and shall be performed in accordance with applicable laws. Designation of recipients for Association assets shall be accomplished by vote of the Board.		
AMENDMENTS		
The bylaws of the corporation may be altered, amended or repealed and new bylaws may be adopted by the affirmative vote of a majority of the members present at any duly and regularly called meeting of the members where a quorum exists.		

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<p>Notice of intent to amend shall precede the vote by no less than ten (10) days. Upon an affirmative 2/3 vote of the Board, amendments may be submitted through the U.S. mails for adoption via mailed ballots. In such instances a two-thirds majority of those ballots returned and valid is required for adoption.</p>		
ARTICLE XIII		
WAIVER OR SUSPENSION OF THE BYLAWS		
<p>An emergency waiver or suspension of the bylaws may be accomplished by a two-thirds majority vote of the eligible voting members present at any duly called meeting of the Association membership. In addition, upon a majority vote of the Board, a mail vote may be conducted. In this instance, at least one-half of the ballots mailed to members must be returned, and a majority vote of those ballots returned is required for waiver or suspension of these bylaws.</p>		
ARTICLE XIV		
SPECIAL INTEREST SECTIONS		
Section 1.		
<p>APPLICATION FOR SPECIAL INTEREST SECTIONS. Special Interest Sections may be established within the Association upon application to the Board by at least ten (10) members of the Association in good standing. In order to maintain permanent status, a section must maintain a membership of a minimum of ten members. After three successive years with less than ten members, the Board may elect to disband the section.</p>		
Section 2.		
<p>MEMBERSHIP. Affiliation with a Special Interest Section is in no way a condition of membership in the Association, and members may choose to affiliate with more than one section. If a member chooses to affiliate with more than one section, however, the member must choose one primary section and may be required to remit additional dues as determined by the Board.</p>		
Section 3.		
<p>PURPOSE. The purpose of a Special Interest Section is:</p> <ol style="list-style-type: none"> 1. To create a forum for persons with common professional or topical interests. 2. To increase Association membership and professional diversity. 3. To provide a focus on specific public health related activities and promote related public health issues. 4. To serve as a resource to the Association related to knowledge, research, education, advocacy, policy and awareness of the Section's special interest. 5. To support and conduct activities consistent with the purpose and mission of the Association and of the American Public Health Association. 		
Section 4.		
<p>GOVERNANCE. The Board may form a special committee on section governance to monitor and recommend modification of guidelines and procedures relating to Special Interest Sections. Guidelines and procedures governing sections shall be adopted by a majority vote of the Board.</p>		
<p>Each section will formulate rules of procedure for the operation of the section including budget and the election of officers.</p>		
Section 5.		
<p>RESPONSIBILITIES. Each section will:</p> <ol style="list-style-type: none"> 1. Submit annually to the Association membership through the Board of Directors, a report of the transactions and budget of the section. 		
<ol style="list-style-type: none"> 2. Assist in formulating the Association's annual and spring meetings. 	<ol style="list-style-type: none"> 2. <i>Appoint a representative to Program Committee to participate in planning the Association's annual and spring meetings.</i> 	<p>CLARIFICATION: Strengthens the role of the Sections in planning the annual meetings.</p>

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3. Hold annual section meetings, in conjunction with the annual or spring meeting of the Association, or at other times as deemed appropriate by the section.		
4. Sponsor other section meetings as determined by the officers of the section.		
5. Perform other select duties that the section or the Board of the Association so deems.		
Section 6.		
OFFICERS and BOARD REPRESENTATION. Each section may elect a Chairperson, a Treasurer and other officers as determined appropriate by the section members. Officers shall hold their office until their successors are elected, subject to prior resignation, removal or death.		
Either the Chairperson or a specifically elected delegate shall serve as the section's representative to the Board and shall be a fully voting member of the Board. The Board Representative will serve for a three-year term. If the designated representative cannot attend a scheduled Board meeting, a substitute member of the section can attend the meeting but will not be a voting member.		
Section 7.		
FINANCES.		
Each section will receive 20% of the Association's membership dues of each OPHA member who affiliates with the section by the 15th of May each year. The amount of funds received by each section is based on the section membership as of March 1st of each year as verified by the Association's Secretary and reported to the Treasurer.		
Members can elect to affiliate with more than one section. If so, the member must pay the equivalent of 20% of OPHA membership dues for the additional sections to which they choose to affiliate.		
Sections will be responsible for maintaining their own checking accounts and fiscal records. Sections also will maintain an accounting book showing income and expenses. Auditing of section accounting books will occur at the same time as the auditing of the Association's accounting book.		
Sections may request additional monies from the Association in one of two ways.		
1. <u>Loans</u> may be granted for start-up costs for a special activity. The section is required to:		
a. Submit a budget for the event to the Board with the request for the loan.		
b. Repay the loan at the end of the event.		
c. If the loan cannot be repaid at the end of the event, submit an action plan on how and when the loan will be repaid.		
Monies generated above and beyond the amount of the loan may be kept by the section. Special speakers for the annual or spring meetings are considered part of the meeting budget and does not require a proposal to the Board for funding.		
2. <u>Grants</u> for special events/projects that will not be paid back may be requested by submitting a written proposal for funding to the Board.		
If a group of Association members who elect to form a section and has monies from other activities or sources may retain those funds within the section.		
If a Special Interest Section disbands, all funds shall return to the Association's accounts.		