

OPHA Board Meeting Minutes

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The meeting was held on Zoom on January 21, 2022. The meeting started at: 10:00AM and finished at 12:00PM.

ATTENDEES

People present at the meeting:

| <i>In Person</i> | <i>Phone</i> | <i>Not Present</i> |
|-------------------------------------|--------------|--------------------------|
| Robb Hutson | | Celeste Davis |
| Renee Menkens | | Danielle Droppers |
| Tom Engle | | Jackie Leung |
| Marie Harvey | | Juan Franco |
| Pam Pearce | | Phyusin Myint |
| Tabitha Jensen | | Rebeckah Berry |
| Angel Harris | | Tamara Falls |
| Alicia Lee | | |
| Clair Raujol | | |
| Karen Chase | | |
| JoAnn Miller | | |
| Fatima Herrera-Zarate | | |
| Yesi Castro | | |
| Mary Ann Wren | | |
| Julie Plagenhoef | | |
| Chandra Char | | |
| Nora Frank-Buckner | | |
| Therese Hooft | | |
| Oralia Mendez | | |
| Jessica Nischik-Long (Staff) | | |

KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Organization is doing very well financially with higher than budgeted membership and conference sponsorship income to date. Conference is projected to be in-person and budget has been adjusted.
- Current budget is unsustainable and will need to look for new ways to make it sustainable.

DETAILS AND BACKGROUND

10:00 Call to Order – Tabitha Jensen

- Introductions/Roll call
- Welcome new board member Pam Pearce
- Oralia Mendez taking meeting minutes
 - Tabitha suggests possibly setting up a meeting protocol for situations when people may need to step in to a role due to absences.

10:13 December Board Meeting Minutes – Information and Adoption (vote)

- Motion from Mary Ann Wren to approve the December Board meeting minutes, Robb Hutson second. Motion carried unanimously.

10:18 Treasurer’s Report – Robb Hutson – Information and Discussion

- December, year-end financial report
 - Membership dues ended up 33% above projection so 133% of what was budgeted
 - Payroll was one of the significant items that went above budget last year ~10%
 - Will need to have a discussion about this projection of going above the budget.
 - Conference went really well. Ended up at 134% of what was budgeted for income.
 - Unrestricted net assets at end of December was \$89,618. Also had a net income of \$51,000. Will be at ~\$140,000 in January 2022. This has been by far the most we have ever had in our reserve fund.

10:22 President’s Report – Tabitha Jensen – Information & Discussion

- Reminder: Conflict of Interest forms – send to Jessica
- Chairpersons needed for Development Committee
 - Meet about once a month. Closer to the conference, meet almost every other week.
 - Development materials are available and ready to go
 - Fatima Herrera-Zarate interested and would like some guidance.

10:30 2022 Budget – Robb Hutson – Information and Approval (vote)

- Budget includes everything except for the sections, have a little bit of work to do
- This is not a sustainable budget from year to year. Budget will end the year at nearly \$40K one year deficit spending and include PPP loans.
 - Need to look at ways to make this more sustainable.
- Conference budget predicts about half net income of last year with virtual platform
 - Projections is that we will have an in-person conference for 2022
 - Budget projection for food and venue expenses compared to the last in person conference is a 10% increase, which will require a 10% increase in registration income to cover these costs
- Question regarding a definite return to fully in-person conference, for accessibility purposes.
 - There’s an additional cost to have a hybrid version
 - Will need to further explore and discuss other potential options for virtual sessions.
- Question regarding current financial report and sustainability of budget
 - Virtual conference in the last two years saved a lot of money and two PP loans were also available. We no longer have these. Now closer to where we were at in 2019.
- Question regarding expanding and using virtual forum to reach more rural areas
 - Conference in the last two years did not see significant change
 - May be due to rural areas being at capacity, would need to re-evaluate. What is of interest to PH folks in rural areas?
 - Question regarding location of members
- Motion from Karen Chase to approve the budget as presented. Renee Menkens second. Motion carried unanimously.

Committee Reports:

11:00 Policy Committee – Jessica Nischik-Long – Information & Vote

Policy committee is recommending endorsement of all the following:

- LC 238, Racism is a Public Health Crisis, OPHA sponsored (2022 version of HB 2337)
 - OPHA is convening the task force and leading the organization on this
- LC 142, Compassionate Release, requested by OPHA organizational member and partner Oregon Physicians for Social Responsibility
 - Motion from Angel Harris to accept the committee's recommendation. Mary Ann Wren second. Motion carried unanimously.
- LC 26, Emergency Heat Relief for renters, requested by Oregon Physicians for Social Responsibility (listed on the Children's Agenda)
 - Question regarding discussion around cost associated to use of AC/cooling system. Who would bear the cost? Will there be financial support for renters to offset cost, since use will increase bill?
 - This is an incentive for property owners to add cooling to their properties.
- LC 144, Emergency Heat Relief for communities, requested by Oregon Physicians for Social Responsibility (listed on the Children's Agenda)
 - Motion from Karen Chase to accept the committee's recommendation on LC 26 and LC 144. Motion carried unanimously.
- LC 8, Protecting Oregon Workers from Climate Hazards and Disasters, requested by Oregon Environmental Council (listed on the Children's Agenda)
 - Motion from Karen Chase to accept the committee's recommendation. Julie Plagenhoef second. One Abstention. Motion passed.
- Homeless Youth Services Expansion & Homelessness Prevention
 - Motion from Julie Plagenhoef to accept the committee's recommendation. Renee Menkens second. Motion carried unanimously.
- Child Care For Oregon
 - Motion from Renee Menkens to accept the committee's recommendation. Oralia Mendez second. Motion carried unanimously.

OPHA members to serve as leads for any of these bills? No one from policy committee was able to commit. Also looking for anyone to write testimony to support any of these bills.

- Karen Chase will try for the Child Care For Oregon
- If anyone else is interested, let Jessica Nischik-Long know

11:44 Continuation of Budget discussion (if needed) – Robb Hutson

11:45 DEI Committee – Tabitha Jensen & Jessica Nischik-Long– Information

- Engage To Change
 - Portland area company that does DEI and antiracism training for organizations

- 2021 funds used to hire. First step is to provide an anti-racism training during March board meeting.
 - Depending on recommendation we may need more time
- Committee is working on additional learning opportunities
- Opening up to board of director membership for new applicants. Will be invitation in the near future on how to join committee.

11:50 Request from OHSU-PSU for Oregon Public Health Professional Workforce Development Coalition

- Looking for OPHA representative
 - Renee Menkens volunteered

New Business, Coalition & Section Updates – Tabitha Jensen – Information & Discussion

- Tom Engle – Current committee defined memberships. Some committees have a process in place and others do not.
 - More discussion needed on this to make sure all committees are following the same protocol

12:00PM – Adjourn

NEXT BOARD MEETING

The next board meeting will be held on February 18, 2022 from 10am-12pm via Zoom.