

**OPHA BOARD Minutes – May 19, 2023**

**10:00 am – 12:00 pm**

Hybrid Access at Lane County Health & Human Services Building and virtually by Zoom.

Attendee	5/19/23	Category
Alicia Lee	Present	Board Member
Angel Harris	Present	Board Member
Armando Jimenez	Present	Board Member
Briana Arnold	Present	Board Member
Chantell Reed	Present	Board Member
Christian Moller-Andersen	Present	Board Member
Fatima P Herrera-Zarate	Present	Board Member
Jackie Leung	Absent - Excused	Board Member
JoAnn Miller	Absent - Excused	Board Member
Julie Plagenhoef	Present	Board Member
Kala Mayer	Present	Board Member
Karen Chase	Present	Board Member
Kathryn McKelvey	Present	Board Member
Kim Valdez	Present	Board Member
Marie Harvey	Present	Board Member
Oralia Mendez	Present	Board Member
Pam Pearce	Present	Board Member
Phyusin Myint	Present	Board Member
Rebeckah Berry	Present	Board Member
Renee Menkens	Present	Board Member
Robb Hutson	Absent - Excused	Board Member
Tabitha Jensen	Absent - Excused	Board Member
Tamara Falls	Present	Board Member
Julie Reeder	Present	Contracted
Dana Merrill	Present	Staff
Jessica Nischik-Long	Present	Staff

**10:00 Meeting called to order by President Phyusin Myint**

**April Board Meeting Minutes – Moved and seconded. Minutes accepted as written.**

**Treasurer's Report provided by Jessica Nischik-Long in Robb Hutson's absence.**

- March & April financials with decent cash reserves (considering annual conference will boost that soon) and minor expenses only.

**Program Committee updated provided by Marie Harvey.**

- Plenary panel update
- Call for abstracts now open through June 17
- Early bird registration opens June 1.
  - Registration will close the Thursday before the conference.

#### **President's Report provided by PhyuSin Myint & Jessica Nischik-Long**

- Recap of Bylaws Information Session & Next Steps. Bylaws have been signed and will go to general membership for acceptance.
- Revised Registration Payments and Cancellations Policy. **Moved and seconded. Motion carried.**
- New Complimentary Admission for Annual Awards Policy (Formalizes 2022 board decision). **Moved and seconded. Motion carried.**
- Proposal to offer complimentary conference admission to state legislators and/or their staff. **Moved and seconded. Motion carried.**
- Organizational policy question: guidance on event speakers' requests to donate their honorarium to another nonprofit. Decided to pay speakers and let them choose how to use their own honorarium. **Moved and seconded. Motion carried.**
- Dana moved to California. Good conversation about expectations for new ED and location requirements. No challenges foreseen with Dana in CA. All agreed that Search/Recruitment Committee should put guidelines in place and let the Board vote on those.

#### **Committee Reports:**

##### **Awards Committee update by Renee Menkens**

- Approve awards to be presented at conference this year. **Moved and seconded. Motion carried.**
- Approve award criteria **Moved and seconded. Motion carried.**
  - Lifetime Achievement
  - Policy Champion
  - Emerging Leader Award
  - Health Equity Champion

##### **Policy Committee – Julie Reeder**

- Policy Committee is considering a legislator report card at end of 2023 session modeled after APHA report card. This will allow us to gauge how a legislator's track record will influence their stance toward public health policies and allow OPHA to be more targeted in our approach. It will also keep us always informed. Still need to work out the details. Overall support from everyone on that idea.

##### **Development Committee – Fatima Herrera-Zarate and Jessica Nischik-Long – Information and Discussion**

- Fundraising is a critical OPHA revenue stream. 2023 Updated Sponsorship Packet & Fundraising letter ready. We need volunteers to reach out for sponsors of one of the scholarship sponsorships.
- Please email Fatima with progress on asks/outreach when reaching out to potential sponsors.

**Meeting adjourned at 12:00 pm**