

**Minutes: Board of Directors Meeting**  
**Friday, September 19, 2025**  
**10:00 – 12:00 pm**

**Attendees:** Kim Valdez Martinez, Megan Cahn, Laura Daily, Sarah Andersen, Greg Sebastian, Lillie Manvel, Armando Jimenez, Briana Arnold, Dustin Daniel, Jess Barker, Josie Hall, Julie Plangenhoef, Sharon Coryell, Ma'Adjoa Manu, Val Striplin, Heather Daniel, Win Mar Lar Kyin, Julie Reeder

**10:00 Call to Order – Kim Valdez**

- Kim welcomed committee members and reviewed shared agreements

**10:05 Meeting Minutes – Kim Valdez**

- Reviewed August BOD minutes. Added missing attendees.
  - Motion (Briana) and second (Sarah) to approve, no abstentions, no opposition.
- Reviewed 9/5/25 Special Meeting minutes.
  - Motion (Sarah) and second (Jess) to approve, no abstentions, no opposition.

**10:10 Treasurer's Report – Megan Cahn**

- Megan provided treasurer's report. Reviewed progress on sponsorships and registration for Conference and organizational membership.

**10:30 President's Report – Kim Valdez**

- Kim provided the president's report. Discussed interim staff, Board membership on committees, doing shirts/ribbons for Board members for the conference, October Board meeting, and conference registration for the EC/Board.
  - Motion (Armando) and second (Sarah) to offer financial support to attend the Conference to EC, Board members, Section Leadership, and Committee Leadership if they / their organization cannot pay during this time (and the Board will set up a standardized process for this for upcoming years).

**10:45 Nominations Committee– Briana Arnold**

- Briana provided an update on nominations for open Board positions.

**11:00 Development Committee – Sarah Andersen**

- Sarah shared an update on the Development Committee. ~\$59k committed in conference sponsorships. Committee plans to review development plan after conference.

**11:10 Conference Planning Committee – Kim Valdez Martinez**

- Kim provided an update on the Conference Planning Committee. An at-a-glance schedule will be posted next week. Also complete tour of Wingspan.

**11:20 Awards Committee – Kim Valdez Martinez**

- Kim has compiled awards submissions and requested volunteers to review and score them. Sarah, Josie, and Jess volunteered.

**11:30 Section Updates**

- Food and Nutrition Section update
- Weight Inclusive Health Section update
- Healthy Environments Section update

**11:45 Open Forum – Kim Valdez**

**12:00 Adjourn**