

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The meeting was held July 19, 2013, 1pm-3pm at Portland State Office Building, 800 NE Oregon Street, Portland, OR.

ATTENDEES

People who were present at the meeting:

| <i>Name</i> | <i>Name</i> |
|--|--|
| Tom Eversole | Tom Engle |
| Lesla Dixon-Gray | Tahroma Alligood |
| Jessica Nischik | Jan Wallinder |
| Dianna Pickett | Elena Andresen |
| Kim Krull (staff) | Anna Stiefvater |
| Robb Hutson | Marti Franc |
| David Brown (Nominations Committee) | |
| | |
| BY TELEPHONE | |
| Brian K. Johnson | Katherine Bradley |
| Kate Moore | Chris Kabel |
| Marie Harvey | Pat Crozier |
| Nancy Findholt | Alissa Leavitt (Awards Committee) |
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APOLOGIES

People who were not present at the meeting:

| <i>Name</i> | <i>Name</i> |
|--------------------------------|--------------------------------|
| Amanda Lawrence | Joe Pfeifer |
| Anna Jimenez | Ann Krier |
| Josie Henderson (Staff) | Tosha Zaback |
| Kathleen Carlson | Torrie Fields-Bordokoff |

KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Maggie Sullivan was appointed to Region 2 Director
- Motion passed directing the Board and OPHA Executive Director to actively track and participate where possible in the Future of Public Health Services task force
- The nominations committee is seeking nominations for the October 2013 election. The following positions are open for nominations: President-Elect, Director-at-Large (2), APHA representative, Region 5, Nominating Committee
- Motion passed empowering the Awards Committee to solicit nominations for emerging leader, policy champion, and lifetime achievement awards.

The following meeting actions were agreed:

| <i>Due Date</i> | <i>Action</i> | <i>Person responsible (email address)</i> |
|------------------|---|---|
| Sept 2013 | Identify a section member to participate in the Policy Committee Legislative visit day planning team. | OPHA Section Board Representatives |
| 8/30/2013 | Submit nominations to the Nominations Committee | All OPHA members |

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|----------------------|--|--|
| TBA | Submit nominations to the Awards Committee | All OPHA members |
| 7/20/2013 | List Physicians for Social Responsibility August 6 th event on OPHA internet calendar | Kim Krull |
| 8/16/2013 | Explore need for disclaimer on internet calendar events. | Kim Krull |
| When Notified | Forward Cover Oregon Request for Proposal | Lesa Dixon-Gray |
| 8/16/2013 | Elect new Board Representative | Healthy Environments Section; Health Education & Promotion Section |
| August 2013 | Send an invitation to join OPHA to APHA members who are not OPHA members | Tom Eversole |
| Ongoing | Send updates on 2013 Conference Endorsements to Josie/Kim | All OPHA Directors |

DETAILS AND BACKGROUND

1:00 Call to Order – Tom Eversole

June Board Meeting Minutes – Brian Johnson

Motion: Approve the June 2013 Board of Directors Minutes

Motion was seconded. Minutes were approved unanimously.

Treasurer’s Report – Jan Wallinder

Income is on track. Sponsorships are increasing. Expenses are also on track for this time of year. The Nursing conference generated approximately \$9100 in gross income. Some OPHA administrative costs are covered by the fees collected from the conference. Based upon an agreement with the Nursing Section, approximately \$1100 will go to OPHA to cover administrative expenses. The Nursing Section has earned a net profit of approximately \$2400.

Motion: Moved to accept the Treasurer’s Report as presented.

Motion was Seconded. Motion passed unanimously.

Committee Reports:

Executive Committee –Tom Eversole

Votes were cast by Directors for the vacant Region 2 Director. Nominees were: Elizabeth Miglioretto, Jocelyn Warren, Maggie Sullivan. Maggie Sullivan received the most votes.

Motion: Move to appoint Maggie Sullivan to the Region 2 Director position to complete the remainder of the term.

Motion was Seconded. Motion passed unanimously.

Policy Committee—Renee Hackenmiller-Paradis

A summary was provided of bills tracked by OPHA for the 2013 Oregon Legislative Session. The summary is posted on the OPHA website.

Motion: Moved that OPHA stay actively engaged in tracking and participating where possible in the Future of Public Health Services task force (created by HB 2348) and that this be included in the Executive Director's work plan.

Motion was seconded and passed unanimously

The Policy Committee will begin planning for the 2014 Legislative visit day in September for a February 2014 event. The committee would like representative from each OPHA section, if possible.

The committee is also considering how to play a more active role in the advancement of bills, and is working to find ways for active participation by OPHA membership in policy work.

Nominations Committee—David Brown

The nominations committee is actively seeking nominees for the October 2013 election of Board members to vacant positions. The following positions are open for nominations:

- President-Elect
- Directors at large for positions 3 & 6
- APHA Representative
- Region 5 representative
- Nominating committee

The committee will be accepting nominations through August 30th. The ballot will be mailed on September 11th.

Development Committee—Katherine Bradley

The Oregon Health Authority has committed to providing a \$10,000 sponsorship for the 2013 Annual Conference and will be the key note sponsor for day one of the conference. OPHA is now at about 50% of the goal to raise \$50,000

Committee members will be following up with board members to check in on progress and provide support for soliciting sponsorships. A keynote sponsorship opportunity is still available for day 2 when Senator Merkley will speak.

Please send any updates on sponsorships to Kim or Josie.

Membership Committee

Tom Eversole will send a note to current APHA members who are not OPHA members inviting them to join OPHA. Invitation will include information about the 2013 Annual Conference.

Program Committee—Marie Harvey, Kim Krull

The review of abstracts was completed. Notifications of acceptance will be sent in early August. A draft schedule and agenda is being created and will be available on the OPHA website soon. Registration for the conference opens on August 15. The Registration price is unchanged from last year.

Rooms have been held at the Hilton Garden Inn and at the Best Western, Corvallis, OR.

Awards Committee—Alissa Leavitt

Motion: Moved that the awards committee be empowered to solicit an emerging leader and policy champion award for the 2013 conference.

Motion was seconded and approved unanimously.

Nominations are now open for: Emerging Leader; Policy Champion; and Lifetime achievement awards. OPHA members are asked to submit nominations using the form from the Awards committee. Information will go out through the OPHA listserve.

The committee is seeking additional members. The following board members agreed to join the Awards Committee: Anna Steifvater, Tom Engle, Marti Franc, and Marie Harvey. Tahroma Alligood will send out an invitation all OPHA members inviting them to join.

New Business, Coalition & Section Updates Tom Eversole—Information & Discussion

Request for event sponsorship:

Directors discussed a request from Physicians for Social Responsibility that OPHA be sponsor of rally on August 6th marking the anniversary of the bombing of Hiroshima and Nagasaki and its connection with Hanford. OPHA was invited to sign on as sponsor for \$50 and circulate event information to the membership.

OPHA directors agreed to list the event on the OPHA internet calendar. No motion was made for additional action or support from OPHA.

Kim was asked to explore the possible need for policy and procedures about including a disclaimer in posts or events that we share with membership, since some postings are not necessarily officially endorsed by OPHA.

Cover Oregon Request for Proposals

Cover Oregon: will be putting out a request for grant proposals on outreach and education to people who are uninsured. The criteria not known at this time. When notified, Lisa will forward this RFP for consideration by OPHA .

Section updates:

Disability section: the committee has recruited new membership has resumed.

Health education and promotion: the section is hosting its annual meet and greet August 7th. The section hosted a Health Literacy training in June. Amanda Lawrence will be stepping down as the section Board representative (she is moving out of the area). The committee will be selecting a new representative.

Healthy environments section: The committee will be selecting a new board representative. Jessica is stepping down to allow for time to prepare and care for her new child.

Nursing section: The group has been collating information from the recent Summit and has submitted an abstract to share the results at the 2013 annual conference. There has been discussion about hosting another nursing section conference/summit next spring.

2:50 - Adjourn

NEXT BOARD MEETING

The next board meeting will be held on Friday, August 16 1pm-3pm, at the NW Health Foundation, Portland, OR.