

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

In Person	Phone	Not Present
Alexander LaVake	Brian Johnson	Curtis Cude
Dianna Pickett	Caryn Wheeler	Lindsey Adkisson
Kurt Ferré	Jana Peterson-Besse	Samantha Schafer
Mireille Lafont	Jenny Faith	Layla Garrigues
Mitch Haas	Katherine Bradley	Phillp Mason
Mohamed Alyajouri	Laura Spaulding	Lindsey Adkisson
Robb Hutson	Marti Franc	
Tom Engle	Nadege Dubuisson	
Robina Ingram-Rich	Rebekah Bally	
Tamara Falls	Marie Harvey	

STAFF
Jessica Nischik-Long
Kim Krull
Guest
Scott Brown

OPHA BOARD AGENDA – August 18, 2017
1:00 – 3:00 pm
Northwest Health Foundation
221 NW Second Ave, Suite 300, Ramona Room, Portland, OR
<https://zoom.us/j/790507857>
Or Telephone:
646-558-8656 or 408-638-0968
Meeting ID: 790 507 857

MEETING ACTIONS

<i>Due Date</i>	<i>Action</i>	<i>Person(s) responsible</i>
ASAP	*Solicit conference sponsorships	All Board members
ASAP	Get nominations in for OPHA awards	All Board members and sections and committees

DETAILS AND BACKGROUND

Call to Order – Dianna Pickett

- Introductions/Roll call
- Meeting started 20 minutes late due to technical difficulties

July Board Meeting Minutes – Tamara Falls – Information and Adoption (vote)

*Motion to accept the minutes with a change to add Robi as calling the meeting to order, second. Ayes all, motion carried

Treasurer’s Report – Brian Johnson – Information and Adoption (vote)

- No financials were received from the bookkeeper so there is no financial report for this month.

President’s Report – Dianna Pickett – Information and Discussion

- Reminder of informal networking after the board meeting today at Pine Street Market, 126 SW 2nd Ave, Portland

Executive **Director’s** Report – Jessica Nischik-Long – Information and Discussion

- STAR planning progress
 - The strategic planning group has met and is looking at the New Hampshire Public Health **Association’s** strategic plan for inspiration and design.
 - The group came up with a diagram to help visualize the thinking of the committee (attached)
 - Next month (September Board meeting), the committee will have more information to bring to the Board so the Board can create clear goals and guidelines for committees as they begin to move strategic plan projects forward

- The strategic planning committee is also working on creating a stronger information link between the **Board's** objectives and strategic plan goals and the Sections.
- Concerns regarding accountability for a timeline regarding strategic plan projects was voiced and who would be responsible for ensuring timelines are met.
- It was suggested that the Chairs of the committees are involved in the creation of projects and strategic plan goals that the committees will be asked to carry out.
- There was also concern regarding the budget for committee projects/plans and a suggestion that the budget committee is kept in the loop to make sure the projects are feasible within the budget. There are concerns that the committees will be asked to submit their budgets before they have a solid strategic plan to reference.

Equity Training – Tamara Falls – Information and Discussion

- Discuss results of implicit bias tests
- Third in a three-part series
 - Part 1: Exploring Cultural Competency: Understanding the Dynamics of Difference
 - Part 2: Exploring Cultural Competency: Examining Disparities
 - Part 3: Institutional racism
- The Board will think about the trainings over the next month and come to the September meeting prepared to discuss ways to begin looking at OPHA policies and practices as well as those in the organizations we work in and a plan to address institutionalized racist policies.
- It was suggested that OPHA put out a message regarding the Charlottesville, VA violence and racism.

Committee Reports:

Program Committee – Marie Harvey – Information and Discussion

- Early Bird Registration for conference and workshop opened August 1
- Book your hotel now (discounts for Directors at Hilton, Best Western, and Comfort Suites)
- Preliminary Program is posted, complete program end of August
- Monday evening get together, all directors invited
- Keynote only registration for Kitzhaber on Tuesday
- Back up keynote speaker confirmed, Dr. Brian Gibbs (<http://www.ohsu.edu/xd/about/division/center-for-diversity-inclusion/about/our-team.cfm>)
- Volunteers needed at the conference

Nominations Committee – Sandra Bean – Information & Approval (vote)

- Approve slate of candidates for 2017 ballot
 - One person withdrew for consideration; there is a need for one more person to run for the nominations committee.
 - The ballot will go out by September 8th at the latest.
 - Kurt sent an email out to his section (oral health) to ask for someone to run and he encouraged the other sections to do the same – and CC Sandra Bean.

*Motion to accept the 2017 ballot for nominees as submitted by the nominations committee, second. Ayes all, motion carried

Development Committee – Katherine Bradley – Information and Discussion

- Update on OPHA 2017 Sponsors and Exhibitors
 - Still need around \$20,000 to cover conference costs
 - Critical to contact potential sponsors ASAP
- Still need Director contributions – currently at 50% with a goal of 100%

New Business, Coalition & Section Updates – Dianna Pickett – Information & Discussion

- The Disability Section gives a conference scholarship. If anyone knows of someone working with people with disabilities who would like to attend please give them an application.
- Tom sent a list of potential APHA President candidates; let Tom know if you prefer one of the candidates or have any feedback.

3:15 – Adjourn

Upcoming Board Schedule:

- Board Meeting, Friday, September 15, 2017, 1:00-3:00pm, Northwest Health Foundation, Portland
- Board Meeting, Monday, October 9, 2017, 2:45-4:00pm, at the Annual Conference & Meeting in Corvallis

Other upcoming dates:

September 1 – Awards Nominations Due

September 24 – Early Bird Conference Registration Closes

September 25 – Prices increase \$25 at all levels

October 8 – Pre-Conference Workshop

October 9-10 – OPHA Annual Conference and Meeting

November 17 – New Director Orientation immediately followed by regular board meeting

December 8 - Board Retreat, NW Health Foundation