

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The meeting was held at Northwest Health Foundation, 221 NW 2nd Ave, Portland, OR 97209 on May 18, 2018. The meeting started at: 1:00 PM and finished at 3:06 PM.

ATTENDEES

People present at the meeting:

<i>In Person</i>	<i>Phone</i>	<i>Not Present</i>
Danielle Droppers	Brian Johnson	Alexander LaVake
Dianna Pickett	Brook McCall	Caryn Wheeler
Katherine Bradley	Jenny Faith	Craig Mosbaek
Kim La Croix	Lindsey Adkisson	Diana Rohlman
Marti Franc	Maija Yasui	Jackie Leung
Mireille Lafont	Nadege Dubuisson	Kurt Ferre
Mitch Haas	S. Marie Harvey	Layla Garrigues
R. Scott Brown	Robb Hutson	Mary Ann Wren
Tom Engle		Mohamed Alyajouri
		Samantha Schafer
Guest		
Beth Crane		
Staff		
Jessica Nischik-Long		
Amy Wilson		

KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

The following meeting actions were agreed:

<i>Due Date</i>	<i>Action</i>	<i>Person responsible (email address)</i>
Topic on June Executive Committee Meeting	Look into bylaws regarding executive committee's power to approve decisions regarding how decisions come back to the board. Look to see if there is a conflict between a policy and a bylaw we have.	Executive Committee

DETAILS AND BACKGROUND

Call to Order – Marti Franc

- Introductions/Roll Call
- One Short of a Quorum
 - Wait on decisions
- April Board Minutes

- Corrections
 - Jackie Leung in attendance
 - Secretary of Prevention Julie Sp
- Quorum Established 1:09
 - Additional person in attendance by phone

Motion: Approve April Board of Directors Minutes as corrected (Katherine Bradley). Motion was seconded (Dianna Pickett). Minutes were approved unanimously.

Treasurer's Report – Brian Johnson

- April Report
 - How we compare with the year
 - We are 1/3 the way through
 - Revenue low this time of year which is very typical
 - Will pick up with conference sponsorships
 - Very little section activity
 - Minimal income in April
 - Slight increase in membership renewals
 - Some donations from BOD
 - Some income from accreditation training
 - Expenses flat
 - Due to the fact that we just hired our new staff
 - Unrestricted net assets slightly down, which means we are solidly within our 6 month reserves
 - This is what we would expect to see this time of year. Generally, our income is low this time of year
 - Expenses are linked to general operations
 - Unrestricted funds will be shifted to the restrictive funds for the sections
 - Will be done

Motion: Adopt treasure's report (Maija Yasui). Second (Mitch Haas). Accepted unanimously.

Presidents Report – Marti Franc

- Program assistant introduction
 - Amy Wilson
 - Has worked with Multco on website and training management
 - Works PT for Multco in Tobacco Control and Prevention
 - Received BS Public Health from OSU
 - Going to OHSU/PSU for MPH in the fall
 - Currently; has been training with Jessica, doing list serve postings

Executive Director's Report – Jessica Nischik-Long

- Accreditation Readiness Workshop
 - Workshop was held May 18th at Lane County Public Health
 - Topic: Performance Management and Quality Improvement
 - Good turnout
 - Four or Five people connected through zoom
 - Technical difficulties toward the end with zoom
 - Came away with good ideas to facilitate additional meetings
 - APHA may offer another grant
 - OPHA may apply next cycle

New Business, Coalition and Sections Updates

Awards Committee – Jessica Nischik-Long

- Criteria for Lifetime Achievement and Additional awards are approved annually by the board per the bylaws and criteria for the nominations of additional awards offered through or on behalf of the association must be approved by the board before nominations may be considered by the Awards Committee.
 - In the board materials the awards criteria was attached
 - They are identical to last year
 - Before we put out the call for nominations we need approval of the criteria
 - No other categories have been requested

Motion: Approve the criteria for awards as it exists currently (Mitch Haas). Second (Scott Brown). Accepted unanimously.

Development Committee – Katherine Bradley

- Fundraising Breakfast
 - Official invitation sent over list serve for fundraising breakfast
 - Rep. Alissa Keny-Guyer and Sen. Elizabeth Stiener Hayward will be honorary speakers
 - Topic: What should Oregon’s Public Health Community Accomplish in the Next Year
 - 2019 Legislative Session
 - More of a dialog with lots of Q&A
 - Twelve people registered thus far
 - If it goes well we can consider doing something similar next year
- Concern raised regarding how executive committee approved the decision to approve the fundraising breakfast
 - Treasure to clarify
 - Board delegated it through policy. So there is an approved policy on the records right now which specifically states to which level the director, executive committee and the full board has to approve in the budget
 - This fell within that realm of the executive committee
 - However, it was brought back to the board
 - Member suggest that bylaws take priority over any created policy
 - Bylaws should be clarified
- Sponsor and Exhibitors
 - Solicitation for sponsorships
 - Review spreadsheet
 - We are behind where we need to be for May in terms of sponoship
 - This takes months
 - Will be sending to board members where we need help with asks
 - We can pair people up if needed
 - Meeting with Cambia through OPHA Addiction Section
 - Committed to working on adolescent drug abuse particularly opiod addiction
 - Cambia was interested in learning more about OPHA, the conference and OPHA’s role in PH community and its new role in partnering with addictions
 - Opportunity for OPHA to gain support
 - Thinking about offering organizational membership
- Director Giving
 - 13 of the 26 Board members have donated
 - 48% of all board members
 - Average donation of \$92
 - Largest donation \$250
 - Total amount \$1,200 in giving
 - If you need to know you can contact Brian or Jessica
 - Donations can be done through the website

Policy Committee – Beth Crane

- Policy committee has been working toward finding ways to engage and identify member interest
 - Has created documents for proposed committee structure
 - Attached to this month's board material
 - Asking policy committee members to fill out and return
 - To determine level of involvement for each member

Update on Healthcare for All Oregon (HCAO) – HCAO Liaison Ken Rosenberg

- Background:

HCAO uses grassroots activism, legislative efforts, and community education programs to pass universal health care in Oregon through legislative action and/or ballot measure. HCAO promotes single payer health care to put more dollars into preventive care and public health and eliminate waste (insurance, pharmaceutical and administrative)
- HCAO's 2019 Legislative plan:

Pass a bill establishing a single-payer system in Oregon. Presumably the legislature would refer such a bill to the voters as a 2020 ballot measure. If the legislature does not pass such a bill then HCAO plans to collect signatures to qualify a ballot measure directly.
- HCAO coalition donation by OPHA
 - Budget discussion must occur

Section Updates

- Were attached with the Agenda
 - Please review

3:06 PM – Adjourn

NEXT BOARD MEETING

The next board meeting will be held on Friday, June 15, 2018, 1:00pm-3:00pm. Portland State Office Building, Room 1-C, Portland, OR 97232.