

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

October 13, 2014
3:00 – 4:00 p.m.

Lila Wickham, OPHA incoming President, called the meeting to order at 3:05 p.m.

ATTENDEES

Present:

In Person	
Lila Wickham	Jana Peterson-Besse
Brian Johnson	Torrie Fields
Jan Wallinder	Jocelyn Warren
Tahroma Alligood	Marti Franc
Marie Harvey	Curtis Cude
Robb Hutson	Anna Stiefvater
Sara Gardner-Smith	Kate Moore
Mitch Haas	Mark Shelnutt
Katherine Bradley	
Charlie Fautin	Staff: Josie Henderson
Elizabeth Miglioretto	Guest: Joyce Gaufin
By Telephone	
Nancy Findholt	

APOLOGIES

Not present:

Name	
Tom Eversole	Maria Elena Castro
Kathleen Carlson	

KEY FINDINGS AND DECISIONS

- A motion was made to approve the September 2014 Board of Directors Minutes, after discussion and revision seconded, and passed unanimously.
- A motion was made to approve the Treasurer's report, was seconded, and passed unanimously.
- The board voted to approve the Policy Committee's recommendation to support the "No on Measure 90" coalitions request for endorsement.
- The board agreed to investigate participating in the November 13 Institute for Healthcare Improvement (IHI) Open School event in Portland.

MEETING ACTIONS

<i>Due Date</i>	<i>Action</i>	<i>Person(s) responsible</i>
2/28/15	Revise Proposed Document Retention & Destruction Policy	Internal Policy Workgroup
11/21	New Directors will attend the Board orientation	New directors, key participants

{Actions are written in the format: {Due Date} {Action} + {email address}. If there is no due date set then leave blank}

DETAILS AND BACKGROUND

Agenda Topic 1: **Minutes**

Motion: A motion was made to approve the September 2014 Board of Directors Minutes (Torrie Fields), after corrections and discussion regarding how to record divided votes, was seconded, and passed unanimously.

Agenda Topic 2: **Treasurer Report—Jan Wallinder**

Jan presented the five year budget summary to the Board of Directors.

Motion: A motion was made to approve the Treasurer's report (Mitch Haas), was seconded, and passed unanimously.

Agenda Topic 3: **Executive Committee Report—Lila Wickham**

The Board of Directors will participate in a daylong strategic planning workgroup on December 12, 2014. Marti Franc, Elizabeth Miglioretto, Tom Engle, and Brian Johnson form the strategic planning committee.

Agenda Topic 4: **Committee Reports**

- **Program Committee Report—Marie Harvey**

The Student Session with Joyce Gaufin had 36 attendees; students were very engaged and attended from all over the state. Joyce Gaufin recommends a student caucus/section with OPHA. Other affiliates have peer-reviewed journals and very engaged students through this avenue.

- **Policy Committee – Anna Stiefvater**

OPHA's Capitol Visit Day will take place on April 9, 2015 in Salem (during Public Health Week), with a Board of Directors meeting to follow in Salem.

“No on Measure 90” endorsement request: After a summary by Anna, the board voted in favor of the policy committee's recommendation to endorse the “No on Measure 90” effort with three nays and one abstention. This vote had been tabled in the September meeting.

Preceding the vote was general discussion regarding how OPHA should evaluate endorsement requests: shall the policy committee and board base decisions solely on their direct importance to public health, or on potential or purported indirect effects on human or environmental health? Directors' views were mixed. There was also discussion regarding the importance of ascertaining the positions on all sides of a bill or measure before granting an endorsement, especially if the APHA or general public health body of evidence does not have a set position on the matter.

Agenda Topic 5: **New Business**

Acknowledgement of Brian Johnson, Acknowledgement of Outgoing OPHA President:

The directors thanked Brian for his skillful and heartfelt leadership over the past 15 months.

Discussion of IHI “Open School”—potential partnership: would OPHA like to fill a booth or to discuss something through a process improvement lens, such as accreditation. The event is on 11/13 from 4:30-6:30 p.m. at the OHSU/PSU College of Public Health campus. The directors discussed how OSU and other non-OHSU/PSU public health students might participate. Torrie Fields said she would look into possibilities. There was general discussion in favor of attending the event, with Torrie volunteering to investigate options that fit within OPHA's capacity.

Agenda Topic 7: **Adjourn**

The meeting was adjourned at 3:53 PM

UPCOMING BOARD SCHEDULE:

Friday, November 21, 11:00 AM to 1:00 PM, New Board Member Orientation

Friday, November 21, 1:00 to 3:00 PM, Board of Director Meeting