

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

August 15, 2014
1:00 – 3:00 PM
NW Health Foundation, Portland

Lila Wickham, OPHA President-Elect, called the meeting to order at 1:06 PM.

ATTENDEES

Present:

In Person

Lila Wickham	Tahroma Alligood
Josie Henderson	Sherri Lilli
Tom Eversole	Katy King
Dianna Pickett	Jana Peterson-Besse
Kim Krull	Katherine Bradley
Mitch Hass	
Anna Stiefvater	Guest: Laurie Wylie

By Telephone

Mark Shelnut	Charlie Fautin
Marie Harvey	Nancy Findholt
Elizabeth Miglioretto	Marti Franc
Maria Elena Castro	Torrie Fields
Lesli Leone Uebel	Jan Wallinder

APOLOGIES

Not present:

Name	
Maggie Sullivan	Jocelyn Warren
Brian Johnson	Kathleen Carlson
Robb Hutson	Kate Moore
Tracy Donnelly	

KEY FINDINGS AND DECISIONS

- A motion was made to approve the July 2014 Board of Directors Minutes, was seconded, and passed unanimously.
- A motion was made to approve the Treasurer's report, was seconded, and passed unanimously.
- A motion to approve the slate of candidates for OPHA election was made, was seconded, and passed unanimously.
- A motion was made to present the recommended bylaws changes to the OPHA membership at the annual conference, was seconded, and passed unanimously.
- A motion to support the submission of the letter on behalf of OPHA was made, seconded, and passed unanimously.

MEETING ACTIONS

Due Date	Action	Person(s) responsible
8/25/14	Submit nominations to the Kresge Foundation	Executive Committee
8/18/14	FPHTF meeting announcement out to members	Kim/Josie
10/13/14	Register for OPHA Conference	All

10/13/14	Commitment forms sent to Directors along with annual giving request.	Development Committee
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{Actions are written in the format: {Due Date} {Action} + {email address}. If there is no due date set then leave blank}

DETAILS AND BACKGROUND

Agenda Topic 1: **Minutes**

- **Motion:** A motion was made to approve the August 2014 Board of Directors Minutes, was seconded, and passed unanimously.

Agenda Topic 2: **Treasurer Report**

- Jan detailed the Treasurer report to the Board; income and expenditures are proceeding largely as planned.
- **Motion:** A motion was made to approve the Treasurer's report, was seconded, and passed unanimously.

Agenda Topic 3: **Report on HHS HRSA (Health Resources and Services Administration) Programs & Services**

- Laurie Wylie, Region X (ten) Administrator for HRSA, discussed various programs and services offered by HRSA in support of public health. SAMHA is collocated with HRSA in Region X. Laurie detailed that HRSA funds one public health training center per region, in this case the Northwest Center for Public Health Practice in Seattle. Laurie discussed the funding priorities of the President's budget and several of the means through which funding will be allocated to major public health efforts.

Agenda Topic 4: **Committee Reports**

- Executive Committee – Lila Wickham
 - The Kresge Foundation: Emerging Leaders in Public Health program is open for nominations (due 8/25). Participants will receive up to \$125,00 and expert assistance in implementing projects. Nominees should serve populations of over 125,000, have been in their positions for at least two years, and be mid-career. Lila noted that there might be a limited participant pool from Oregon given these parameters. She will work with the Foundation to determine if there might be some flexibility so that OPHA might recommend qualified persons.
- Nominations Committee – Torrie Fields
 - Call for Nominations went out on listserv and is posted on website.
 - The committee reached to several potential President Elects, as well as to individuals to serve in other open positions. Some candidates are running unopposed, but have assured the committee of their willingness to serve on the Board.
 - **Motion:** A motion to approve the slate of candidates was made, was seconded, and passed unanimously.
- Bylaws Committee – Mitch Haas
 - Mitch reminded the Board of the bylaws approved by general OPHA membership last year, primarily involving removing set membership dues to allow for future changes.
 - This year, there are some changes to unify various parts of Section 3 of the bylaws, as well as some changes to Section 4 to allow for electronic voting and changes in Treasurer duties.
 - **Motion:** A motion was made to present the recommended bylaws changes to the OPHA membership at the annual conference, was seconded, and passed unanimously.
- Policy Committee – Anna Stiefvater
 - Eugene recently passed a paid sick leave ordinance. Brian Johnson and OPHA testified in support. OPHA members local to Eugene were contacted.
 - Three will be an Advocacy 101 panel at the OPHA Conference.

- Two campaigns are requesting OPHA endorsement: Safe Roads and People's PDX Climate March.
- Program Committee – Marie Harvey
 - Early bird registration is open
 - The Preliminary conference program is published
 - There is a plenary session to report on the Future of Public Health Task Force final report
 - Joyce Gaufin, APHA President, will be participating
- Development Committee – Katherine Bradley
 - To date, fundraising as displayed in the Goal Tracker is at 89% of OPHA goal, and has exceeded the amount budgeted (\$48,000).

Agenda Topic 5: **Executive Director Report**

- Josie provided updates on the following items:
 - Oregon Public Health Workforce Development Work Group
 - PHAB Accreditation Education Webinar Sept 15
 - Genius award selection committee
 - FPHTF meets on Aug 20 at PSOB; ideally, more OPHA Directors and members could attend.
 - Meeting at Perkins and Company for September Board Meeting
 - The new display is printed and ready for use at conferences and other events; the old one is also still available.
 - The annual OPHI luncheon is to be held September 19

Agenda Topic 6: **New Business**

- The Adolescent Health section is to hold two trainings entitled “Health at Every size.”
- Nancy Findholt will now be co-chair of committee.
- The OPHA Nursing section drafted a letter in support of a postage stamp bearing the likeness of Lillian Wald.
- **Motion:** A motion to support the submission of the letter on behalf of OPHA was made, seconded, and passed unanimously.

Agenda Topic 7: **Adjourn**

- The meeting was adjourned at 2:58 PM

UPCOMING BOARD SCHEDULE:

Friday, September 19, 1:00-3:00 p.m. in the Jefferson Conference Room, PacWest Center, Portland.