

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

AUGUST 21, 2015

1:00 – 3:00 p.m.

Lila Wickham, OPHA President, called the meeting to order at 1:00 p.m.

ATTENDEES

APOLOGIES

In Person

Anna Stiefvater
 Charlie Fautin
 Dianna Pickett
 Lila Wickham
 Rosa Sepulveda Klein
 Robina Ingram-Rich
 Katherine Bradley
 Katy King
 Mitch Haas
 Marti Franc
 Robb Hutson
 Torrie Fields

Phone

Brian Johnson
 Jamie Jones
 Jan Wallinder
 Jana Peterson-Besse
 Laura Spaulding
 Marie Harvey
 Tahroma Alligood

Not Present

Curtis Cude
 Jocelyn Warren
 Kim Krull
 Mark Shelnut
 Nancy Finholt

Staff

Jessica Nischik

Guests

Ronalie Sweet, Chair,
 OPHA Nominations
 Committee

KEY FINDINGS AND DECISIONS

- A replacement for Elizabeth Miglioretto on the Board will be appointed by the Executive Committee.
- The strategic plan will be reviewed at the next board retreat.
- The Board will begin recruiting for a permanent Executive Director.
- Recruitment will begin to replace Maggie Sullivan's position on the Board.

MEETING ACTIONS

<i>Due Date</i>	<i>Action</i>	<i>Person(s) responsible</i>
	A replacement for Elizabeth Miglioretto on the Board will be appointed.	Executive Committee
November 2015	The strategic plan will be reviewed at the next board retreat.	Board members
Now	Recruitment for the permanent ED position will begin with plans that it will be filled by the OPHA Conference in October. Lila will request recruitment ideas from the memberships on where to focus recruitment efforts	Rosa, Robi and Lila
Now and fill by September	Ronalie Sweet has been asked to fill Maggie Sullivan's position on the board. She has asked for more information before deciding. Brian offered to recruit other possible candidates in the region, too.	Brian and Lila
	Participate in Sen. Steiner-Hayward's proposed taskforce on lead ammunition in Oregon.	Katy

	OPHA will connect with Craig Mosbeck about becoming involved in proposed steering committee for legal analysis.	Anna will bring Craig and Torrie together to discuss what qualifications he would like in a coalition member.
	Mid Valley Health Advocates is looking for public health participation and would like to connect with OPHA.	Charlie, Anna, Marie

DETAILS AND BACKGROUND

Agenda Topic 1: **July Board Meeting Minutes–Dianna Pickett**

- One correction to the minutes was requested.
- **Motion** to approve; no discussion; passed unanimously

Agenda Topic 2: **Treasurer’s Report – Jan Wallinder**

- Balance - Slightly lower than anticipated, however this report does not include the conference sponsorships that have yet to be deposited. Expecting the balance to increase with conference memberships as the registrations come in.
- Profit and loss – No concerns and basically unchanged from last report.
- Details can be seen in tab 4 of the report.
- Discussion – It would be interesting to see if the members of the Adolescent Section moved to another section after it was dissolved.
- Jessica is able to write checks and has the checkbook, as roles described in the new financial controls policy.
- **Motion** to approve; no discussion; passed unanimously

Agenda Topic 3: **President’s Report – Lila Wickham**

- Elizabeth Miglioretto has resigned from the board – The Executive Committee will appoint a replacement.
- Update on strategic plan – accomplishments, progress, gaps, and next steps – Lila recognized the hard work of the board in accomplishing so much this year. The organization has made many steps and accomplished a lot in the last year in spite of the challenges. The items in the plan that have not been completely addressed are ones that are new. The strategic plan will be reviewed at the next board retreat.
- Update on Executive Director recruitment plan. Rosa, Robi and Lila will work on recruiting for the permanent ED position with plans to have a permanent ED by the OPHA Conference in October. Lila will request recruitment ideas from the memberships on where to focus recruitment efforts.
- Maggie Sullivan has resigned the board. She is regional rep. from the southern region. Her position is not up until 2016. Maggie suggested Ronalie Sweet to take the position. Ronalie asked to receive more information by email about the position and she will think about it. Lila will send it to her. Brian offered to approach some of the members from the southern region. Plan to fill that position by next month.

Agenda Topic 4: **Executive Director’s Report – Jessica Nischik** – Information and Discussion

- Plan4Health grants submitted July 30
Submitted 7/30/15 but no news, yet. The awards are going to be very competitive among states. Oregon Chapter of the American Planning Association will submit grants aggressively yearly for Oregon.
- Jessica received many members’ names and resumes who were interested in being submitted to YMCA Columbia Willamette to be on the board to direct the diabetes program. Excellent response form members. No selection has been made yet by YMCA.

- Moving forward on implementing the financial controls policy
It is moving forward and is a priority to get it implemented. The roles related to finances will be separated so no one person has sole responsibility for it.
- Youth football
A concern was brought to OPHA by a Portland resident who is proposing a coalition to ban youth football programs citing the risk of traumatic brain injury to young athletes. Jessica responded after discussion with the Executive Committee with information, but did not join the campaign.
- Proposed ban on lead ammunition in Oregon
The Chief opponent is the NRA. Sen. Steiner-Hayward suggested public health become involved in developing strategies. She is forming an on-going taskforce. Rosa suggested that working with food banks to not accept wild meat. Others noted that lead is a bigger issue for wildlife, including condors and eagles. It was agreed that OPHA will support education strategies, if there is someone interested in participating. PH might support education and then consider doing more on policy on guns where humans are involved. The senator will be looking at non-legislative strategies. Katy offered to attend the meeting and will let the board know if there is need for other participation. Charlie suggested someone from the environmental health section.

Agenda Topic 5: **Committee Reports:**

Nominations Committee – Ronalie Sweet

- All positions have candidates. The nominations committee is working on getting policies together to make the future processes easier. Thanks to the committee from the Board.
- **Motion** – Charlie moved and Robi seconded approval of the report and it was passed unanimously.

Program Committee—Marie Harvey--Information and Adoption

- Senator Merkely confirmed for Tuesday, October 13 (Stronger confirmation than ever before). Having him there on Tuesday may keep participant numbers up on the second day.
- Early Bird Registration Opened August 17.
- Preliminary Program – Kim is meeting with Marie to put finishing touches on the program and will post the draft by 9/1/15 to replace the earlier draft.
- There will be a Monday evening get together and all directors invited – Del Alma Restaurant
- The abstracts were excellent! The review committee usually gets many abstracts for panels which eat up lots of time. It is difficult to deny panels; however, the conference has a big reach now and is pulling in many presenters. These may be growing pains that bring up questions about balancing the size of the conference with the capacity to organize it.

Development Committee—Katherine Bradley

- Update on OPHA 2015 Sponsors and Exhibitors
Doing well. We are up to 92% of our sponsorship goal when new sponsors are added to the matrix.

Agenda Topic 6: **New Business, Coalition & Section Update – Lila Wickham**

- We don't have a regular way for the board to hear about coalition activities so the Board will get coalition updates in the future.
- Craig Mosbeck is putting together a steering committee and invited OPHA to be involved. The mission of this center would be to conduct legal analyses, research, and outreach to enhance efforts that use law and policy to improve population health. Users of a public health law center would include health departments and other government agencies, community organizations, elected officials, and businesses, among others. He and OPHI are submitting

a grant application to the Knight Cancer Institute for this project. The grant funds would be used to help design and assess the feasibility of a public health law center. Anna asked for someone to offer to become involved. Meetings will be once quarterly and one extra meeting. The OPHA board is supportive. Torrie is interested. Anna will bring Craig and Torrie together to discuss what qualifications he would like in a coalition member.

- Health advocates from Mid Valley Health Advocates approached Charlie. They are organizing a meeting with legislators, faith-based orgs. and the League of Women Voters. They would like public health advocates to be there to hold that perspective. He offered to bring the invitation to the board. Board members agree that OPHA/PH should be engaged in it. Charlie believes the level of commitment is fairly easy. Local health departments find these events uncomfortable because of the advocacy role with legislators. The Benton County Health Dept. will monitor the group, but be less involved than this request. A public health voice would be useful but outside the health department. The OPHA regional rep, Maria Elena Castro, could be approached by Charlie. If Maria can't do it, Charlie will see if there are OPHA members in the health dept. who could participate outside of work. Anna offered to help by approaching any Policy Committee members from that region about being involved. Send out an email message to members in the region so they are informed and can attend. There is a school of public health in Corvallis where students may want to be informed and participate.
- Anna – Nursing Section – Planning an evening event at the conference. Have added some new members.

Agenda Topic 7: **Adjourn**

Motion made to adjourn meeting by Katherine; motion was seconded by Marti; motion passed unanimously. Lila Wickham adjourned the meeting at 2:52 PM.

UPCOMING BOARD SCHEDULE:

- Board Meeting, Friday, September 18, 2015, 1:00-3:00pm, NWHF(Bamboo Room), Portland