



Minutes: OPHA Board of Directors Meeting
Friday, March 15, 2024, 10:00 – 12:00 pm
 Held virtually via Zoom.

Board of Directors	Present	Absent
Tamara Falls	x	
Chantell H. Reed	x	
Phyusin Myint	x	
Briana Arnold	x	
Jessica Barker	x	
Karen Chase	x	
Kimberly Valdez		x
Kala Mayer	x	
JoAnn R. Miller	x	
Armando Jimenez		x
Laura Daily	x	
Annette Marcus	x	
Stacy Brubaker	x	
Fatima Paola Herrera-Zarate	x	
Amber Henderson	x	
Angel Harris	x	
Christian Moller-Andersen	x	
Robb Hutson	x	
Section Reps on Board:		
Taryn Eudaly (sec rep)		x
Gregory Sebastian (sec rep)	x	
Julie Plagenhoef (sec rep)		x
Staff:		
Elisabeth Hartner	x	
Dana Merrill	x	
Guests:		17 Board members – 10 is quorum
Marie Harvey, Conference Planning Committee Chair		3 Section Reps to the Board

10:06 Call to Order – Tamara Falls

Roll call carried out by Elisabeth Hartner

Call for a motion to **accept February 16th meeting minutes** as written. Motion made to accept minutes as written by Laura Daily, 2nd by Chantell Reed. **Minutes approved.**

President's Report – Tamara Falls mentioned that Chantell Reed is resigning from the Board as President Elect due to new position in Washington and will be providing support to the OPHA board until early July, including looking for a new candidate for the President Elect post. Additionally, Tamara and Chantell both mentioned that they are happy that Robb Hutson has rejoined as the treasurer of the OPHA BOD.

Dana Merrill provided an **Awards Committee Chair update** mentioning that a vacancy is available. Please look at elections process review. Message will go out Monday 3/18/24. If anyone is interested or have questions, please contact Elisabeth Hartner.

Elisabeth provided a reminder to **review the BOD bylaws** – make sure you know where they are located on our homepage and that all board members should be familiar so we can advocate for OPAH in public settings.

Elisabeth explained that BoardSource annual membership of \$500 includes self-assessment and several other resources. **OPHA BOD is looking at conducting an internal self-assessment.** Please stay tuned for an update in the next month or so.

Executive Director Report – Elisabeth Hartner reiterated that the Strategic Visioning Planning session in Newport was a success. Thank you, Joann Miller to you and your team for making it possible. Survey forthcoming from everyone's input next week. Time commitment question will be part of the questionnaire as well as types of activities that you'd like to engage with.

Kaiser Award capacity building grant \$8,000 awarded. Money will be used to create a fund development plan to help find more diverse revenue streams. We have a couple of consultants under consideration to help us with this. Please stay tuned as we decide on finalist.

Smart Surfaces Grant - Elisabeth met with w/ the Coalition of Communities of Color scope of work. The smart surfaces grant is for cities, but we would like to create a 2nd iteration to include a community resource guide that can be used in rural areas too. Possibly create something for medical providers across Oregon to use as an educational tool with their patients. Karen Chase mentioned that Oregon has been very Portland-centric for climate remediation when rural areas have severe heat indices as well and have strong needs for remediation. Elisabeth went through the mechanics of the Smart Surfaces Grant and explained how roles function, who is going to do the work, and how exactly OPHA is involved. The actual work will be wrapped up for Fall of 2025.

Special recognition: Greg Sebastian found a way to help OPHA receive Microsoft 365 software for free. This is very impactful, and Elisabeth encouraged everyone to look for resources that will benefit OPHA. Also, a big shoutout to Briana Arnold for all the work Brianna has put into connecting with the Latino Provider Association across Oregon through PODER.

Special Section Governance Committee – proposal for a new section, Food & Nutrition, but we need more support around section work. What do elections, and recruitment processes look like? APHA, OHA, Science, and industry standards, how do you elevate issues to policy committee, especially when it comes JEDI (Justice, Equity, Diversity, Inclusion) and alignment with Evidence, Science, and Industry Standards? Elisabeth asked for an email to express interest in the section committee work.

Board Candidates – Chantell Reed mentioned that the EC recommends two of the following three candidates Tosha Back and Kacia Kujawski and Megan Cahn. Annette Marcus asked EC to talk through how we concluded our final recommendation. Chantell explained some of the thinking and Stacy Brubaker elaborated on her thoughts about someone from the private sector. The consensus is to offer a role to all applicants, no matter who is elected to the board.

Dana Merrill added that the nominations committee will start to call for nominations soon for the next general election. The nominations committee might have a list of interested parties, in which case Craig Mosbaek would be a good person to reach out to.

Call for a vote for “at-large” director Tosha Bock by Chantell. Angel Harris moved to nominate Tosha Bock for “at Large” position, Amber Henderson 2nd – **Motion passed.** Tosha Bock elected to the Board as an “at-large” director. Angel Harris moved to elect Kacia Kujawski for the Multnomah Region 1 – Joann Miller 2nd the motion. **Motion passed.** Kacia Kujawski elected to the Board as a Director for Region 1.

Weight Inclusive Section proposal to start a new section. Proposal shared via email with BOD before the meeting. Elisabeth went over the major points of the proposal. Multiple BODs voiced support for the creation of this section as well as description of their personal experience with stigma around weight. Briana Arnold made the motion to include this new section and Laura Daily 2nd. **Motion passed.**

Section Updates

Elisabeth welcomed Sharon Coryell as the new rep from the **Epi-Bio Stat section**, taking over for Marie Harvey. The Epi-Bio section represents a mentorship program around epidemiology and biostatistics.

Greg Sebastian provided an update on **Healthy Environments Section** that historically offers Scholarships for students to maintain their involvement in OPHA and provide them resources from other section managers. They will continue to host webinars and additional marketing efforts. This section is also looking to increase the size of the leadership team in the section to broaden the engagement.

Angel Harris filled in for Julie Plagenhoef – **Nursing Section** member at large [quarterly lunch and learn](#). You don't have to be a member to join the lunch and learn, just share with your network.

Committee Updates

Marie Harvey provided an update from the **Conference Planning Committee**. Marie acknowledged that Joann Miller who has joined the committee. We also have JoAnn and Kim Valdez who joined the abstract review committee. Meeting in March to find a new process that we can present to the

board in April. Next meeting in April we will be deciding on keynote speakers and will bring them to the board after that.

11:53 – Meeting Adjourned by Chantell Reed.