

# MEETING MINUTES

## OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

### DETAILS

The virtual meeting was held in via Zoom <https://us02web.zoom.us/j/89338729333> Meeting ID: 893 3872 9333 Passcode: 725541 on 1/20/2023. The meeting started at: 10:04 AM and finished at 12:00 PM.

### ATTENDEES

People present at the meeting:

<i>Via Zoom</i>	<i>Via Phone</i>	<i>Not Present (Excused)</i>	<i>Not Present (Not Excused)</i>
Alicia Lee		Armando Jimenez	
Angel Harris		Tabitha A. Jensen	
Briana Arnold		JoAnn R. Miller	
Chantell H. Reed		Fatima Paola Herrera-Zarate	
Christian Moller-Andersen			
Jackie Leung			
Julie Plagenhoef			
Kala Mayer			
Karen Chase			
Kathryn McKelvey			
Kimberly Valdez			
Marie Harvey			
Oralia Mendez			
Pam Pearce			
Phyusin Myint			
Rebeckah Berry			
Renee' Menkens			
Robb Hutson			
Tamara Falls			
Guests:			
Julie Reeder			
Staff:			
Jessica Nischik-Long			
Dana Merrill			

### KEY FINDINGS AND DECISIONS

#### 10:04 Call to Order – Phyusin Myint

- Roll call – Initially quorum was not met, but after more attendees logged in by 10:10 AM, the items requiring a vote could continue. Board members JoAnn Miller and Fatima Herrera-Zarate contacted Jessica Nischik-Long after the meeting with explanations and apologies for missing the meeting. All absences excused.

#### Treasurer's Report – Robb Hutson – Information and Discussion

- Year-end financial report – Robb Hutson went over highlights from Treasurers Report for December 2022 shared with Board via email on 1/20/23.

#### 2023 Budget – Robb Hutson – Information and Vote

- Budget is based on information we have now – it may change with extra keynote at conference at which point it may be amended.
- Jessica Nischik-Long (JNL) asked all board members to look at column K and M in 2023 Budget proposal before voting to adopt the budget. Treasurer and ED addressed questions in meeting. **Motion brought to accept the 2023 budget. Motion seconded. Motion carried unanimously.**

#### **Board Meeting Minutes – Information and Vote**

- Correction to the November 2022 meeting minutes. Briana Arnold was incorrectly listed as absent but was present. Attendee list has been corrected in amended minutes for November. **Motion brought to accept amended BOD meeting minutes from November 2022 as attached. Motion seconded. Motion carried unanimously.**
- December 2022 meeting minutes – **Motion brought to accept BOD meeting minutes from December 2022 with modification to the word “minutes” to “motion” in all highlighted motion statements. Motion seconded. Motion carried unanimously.**

#### **President’s Report – PhyuSin Myint – Information & Discussion**

- “Conflict of Interest” forms attached in Board Agenda email from JNL need to be filled out for all board members, scan, photo, any way you can send it. **ACTION: send to JNL as soon as possible.**
- Anti-racism strategic goals (SG): Executive Committee has referred the strategic goal to the DEI committee. Question: Should SG be reviewed by entire board and determined whether it will be public or not? SG will be shared with all board members. Formal statement needed to publish online.
- Plan for continuing the work from the retreat. JNL will reach out to the nine board members part of the Bylaw work group and ask them to select new groups to engage in.

#### **Program Committee – Marie Harvey– Information and Discussion**

- Program Committee met last week
- Updates on Keynote Presentations. We had four last year. We felt that was too many. We are thinking two possibly three this year. What are the key areas in public health – we need to develop a theme for the whole conference. What are some thoughts? Then we need to locate engaging speakers. APHA president Dr. Chris Chanyasukit will be there to present. Some suggestions for overall themes were as follows:
  - Environmental health, especially in the residential environment – Karen Chase
  - Center around equity with an emphasis on tribal populations and environment – Kim Valdez
  - Politization of science and its impact on public health – Christian M-A
  - Public health and public officials/politicians lack support for public health – Renee Menkens
- Marie Harvey asked everyone to email [marie.harvey@oregonstate.edu](mailto:marie.harvey@oregonstate.edu) any additional thoughts on themes that could set the tone for the conference.

#### **CHES/MCHES CEUs**

- Someone with credentials to issue credits must serve on the event planning committee to issue CHES/MCHES CEUs for conference/session attendance. Jessica Nischik-Long reported that the CEU section hasn’t had a chairperson for a few years, so she has functioned as the accreditation person. What recommendations can the board contribute.
  - CHES = Certified Health Education Specialist.
  - CPH = Certified Public Health.
- We need to apply every year for CHES credentialing because the program is different every year. CPH CEUs don’t have the same requirements because there is little to no variety in the content. It’s a long process and cumbersome, as mentioned by previous OPHA volunteer.
- The Health Education & Promotion Section is no longer meeting and has no leadership
- Serving on the program committee is a privilege – if we provide free or reduced price to conf ticket, we could formalize that.
- Jessica Nischik-Long: we don’t have a mechanism to add someone credentialed to the program committee – so we need to consider how we approach that.

**11:00 New Business, Coalition & Section Updates – PhyuSin Myint – Information & Discussion**

- JNL: Memberclicks' (MC) Job Board on the OPHA website can a source of revenue. We have a job board on our website currently, but it's manual, time consuming and labor intensive. MC would automate that process. Benefits attached in email from JNL. WA public health model is a good example of what it would look like – links shared in board agenda from JNL. Is there support from board to start this service? No upfront cost. Public health struggling with staffing – this is very needed. JNL and Dana Merrill will check for vetting options – and move forward. **Motion brought for Dana Merrill and Jessica Nischik-Long to move forward on the purchase of Memberclicks Software. Motion seconded. Motion carried unanimously.**

**11:12 Policy Committee – Julie Reeder – Information & Vote**

- SB 546 Toxic Free Cosmetics – Request from Oregon Env Council and Beyond Toxics. Policy committee recommended to support  
**Motion brought for the OPHA Board to ENDORSE SB 546. Motion seconded. Motion carried.**
- Local Public Health Incentive Fund - Request from Coalition of Local Health Officials, no updates on a bill # yet. Policy committee recommended to endorse.  
**Motion brought for the OPHA Board to ENDORSE the Local Public Health Incentive Fund. Motion seconded. Motion carried.**
- HB 3043 Toxic Free Kids Act updates - Request from Oregon Env Council and Beyond Toxics  
Motion brought for the OPHA Board to ENDORSE the Local Public Health Incentive Fund. Motion seconded. Motion carried.
- Children's Service Districts - Request from Washington County Kids and Katie Riley, no updates on a bill # yet. Policy committee recommended to remain neutral.  
**Motion brought for the OPHA Board to ABSTAIN from ~~stating an opinion~~voting on this. Motion seconded. Motion carried.**
- HB 2558/SB 704 (identical text) Creation of the Universal Health Care Plan Governance Board – Request from Healthcare for All Oregon. Policy committee recommended to endorse. Not enough time to discuss the recommendation. HB 2558/SB 704 tabled for next Board meeting.
- SB 712 – Amends current Toxic Free Kids Act to include vaccines – Committee stumbled upon it and recommends oppose quietly. Policy committee recommended to not declare an opinion.  
**Motion brought to OPPOSE the bill and take no formal/public action. Motion seconded. Motion carried.**

**12:00 – Meeting Adjourned by PhyuSin Myint**