

OPHA Board Meeting Minutes

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The meeting was held on Zoom on December 10, 2021. The meeting started at: 10:30AM and finished at 11:00AM.

ATTENDEES

People present at the meeting:

<i>Zoom</i>	<i>Phone</i>	<i>Not Present</i>
Alicia Lee		Celeste Davis
Angel Harris		Clair Rajujol
Chandra Char		Juan Franco
Danielle Droppers		Julie Plagenhoef
Fatima Paola Herrera-Zarate		Tabitha A. Jensen
Jackie Leung		
JoAnn Miller		
Karen Chase		
Marie Harvey		
Mary Ann Wren		
Nora Frank-Buckner		
Oralia Mendez		
Phyusin Myint		
Rebeckah Berry		
Renee' Menkens		
Rob Hutson		
Tamara Falls		
Therese Hooft		
Tom Engle		
Yesenia Castro		
Jessica Nischik-Long (Staff)		

KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Rob Hutson will be added as an authorized signer on OPHA bank accounts
- Budget continuing resolution approved to cover January 1-21st, 2022
- Program Committee (conference committee) will discuss making some or all conference materials available to the public and bring a proposal back to the Board

DETAILS AND BACKGROUND

10:30 Call to Order – Tabitha Jensen

- Introductions/Roll call

- Welcome new board member Celeste Davis

10:35 November Board Meeting Minutes – Tamara Falls – Information and Adoption (vote)

- Motion from Renee Menkens to approve the November Board meeting minutes, Danielle Droppers second. Motion carried unanimously

10:40 Treasurer’s Report – Robb Hutson – Information and Approval (vote)

- Vote to approve current treasurer as authorized signer on bank accounts
- Motion from Renee Menkens to approve Robb Hutson as the authorized signer on the OPHA bank account. Yesi Castro second. 1 abstention, motion passed.
- November financials
 - Budget status is better than last year mainly due to increased revenue from the conference
- Budget continuing resolution to cover January 1 – January 21, 2022 (next board meeting)
 - OPHA fiscal year is the calendar year
- Motion from Karen Chase to approve the budget continuation resolution (January 1 – January 21, 2022). Renee Menkens second. Motion carried unanimously

10:50 President’s Report – Tabitha Jensen – Information & Discussion

- Board meeting schedule for 2022
 - Board meetings will continue to take place at 10am every third Friday of the month.
- Reminder: Conflict of Interest forms – send to Jessica
- Suggestion to make conference materials available free of charge to the public.
 - Concerns regarding the vendor fee for making the conference videos available online
 - Concerns regarding those who have paid not wanting to pay next year or even attend if it’s offered for free after the conference and members feeling they are not benefiting from membership if the general public gets the information for free
 - Concerns regarding the work/time it would take for Jessica to make this available
 - Suggestion to have the Program Committee discuss options and make a recommendation to the Board.

11:00 Adjourn

Upcoming Board Schedule:

Board Meeting, Friday, January 21, 2022, 10:00am-12:00pm

Board Meeting, Friday, February 18, 2022, 10:00am-12:00pm

Board Meeting, Friday, March 18, 2022, 10:00am-12:00pm

Other Upcoming Dates:

DEI Committee meeting, December 16, 9:00 am

LC Racism as a PH Crisis task force meeting, December 15, January 5, January 12, 5:00 pm

Program Committee meeting, January 8, 9:00 am

Public Health Advocacy Day (PHAD)? - TBD