

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The hybrid meeting was held in person at Health Share of Oregon, 2121 SW Broadway #200, Portland Oregon and virtually via TEAMS Conf App on 12/09/2022. The meeting started at: 10:01 AM and finished at 10:49 AM.

ATTENDEES

People present at the meeting:

<i>In Person</i>	<i>Phone/TEAMS</i>	<i>Not Present (Excused)</i>	<i>Not Present (Not Excused)</i>
Angel Harris	Alicia Lee	Pam Pearce	
Armando Jimenez	Chantell H. Reed	Tabitha Jensen	
Briana Arnold	Fatima Paola Herrera-Zarate		
Christian Moller-Andersen	Jackie Leung		
JoAnn Miller	Kala Mayer		
Julie Plagenhoef	Marie Harvey		
Karen Chase	Oralia Mendez		
Kathryn (Kat) McKelvey	Rebeckah Berry		
Kimberley Valdez	Renée Menkens		
Phyusin Myint			
Robb Hutson			
Tamara Falls			
Staff:			
Jessica Nischik-Long			
Dana Merrill			

KEY FINDINGS AND DECISIONS

President Phyusin Mint officially welcomed three new OPHA Board members:

- Chantell H. Reed
- Kala Mayer
- Kat McKelvey

November Board Meeting Minutes – Phyusin Myint

Motion: “Approve the November Board of Directors Minutes as presented”. Motion was seconded. No discussion. Minutes were approved unanimously.

Treasurer’s Report – Robb Hutson

- General overview of finances
- Largest source of income is from the annual conference
- Karen Chase asked how we can sustain the income – topic tabled for bigger conversation later

Motion: “Approve moving forward into January 2023 without a budget”. Motion was seconded. No discussion. Motion was approved unanimously.

Conference Software Purchase – Jessica Nischik-Long

After challenges with conference app/software at 2022 OPHA annual conference, Jessica and Dana has researched new platforms and has arrived at MC Live! as the best candidate. MC Live! is owned and operated by the same company that runs our website, which makes it an easy database share. 15% discount during year 1, total = \$1540. Year 2 = \$2200.

Armando commented that this was an easy sell, as the better conference platform might help us increase revenue at the next annual OPHA meeting in 2023 and in the future.

Motion: “Approve purchasing MC Live! as OPHA’s new conference software platform”. Motion was seconded. No discussion. Motion was approved unanimously.

President’s Report – Phyusin Myint:

Standing times and dates for OPHA Board meetings were discussed. Some of the questions from the conversation:

- What meeting format should we use?
- Hybrid twice a year?
- Virtual rest of the year?
- Any budget considerations?
- Should we add a third “in-person” meeting?
- If so, should it be in the spring to avoid snow/vacations/virus?
- Meetings held outside of Portland Metro will allow for more rural/local speakers.
- Length of board meetings with guest speakers can last more than two hours.
- Dana will supply location data of board members to Christian who will produce a heatmap.

Proposal to establish a subcommittee to plan meeting times and format for the year. No objections. The new subcommittee has been created and consists of:

- Rebeckah Berry
- Tamara Falls
- JoAnn Miller
- Karen Chase

Meeting adjourned at 10:49 AM by President Phyusin Myint.

NEXT BOARD MEETING

The next board meeting will be held virtually on Friday 1/20/23 from 10:00AM to 12:00 PM.