

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The meeting was held at the Northwest Health Foundation on February 16, 2018. The meeting started at: 1:00 PM and finished at 3:10 PM.

ATTENDEES

People present at the meeting:

<i>In Person</i>	<i>Phone</i>	<i>Not Present</i>
Brian Johnson	Caryn Wheeler	Alexander La Vake
Dianna Pickett	Danielle Droppers	Brook McCall
Kim La Croix	Diana Rohlman	Craig Mosbaek
Kurt Ferre	Jenny Faith	Jackie Leung
Marti Franc	Mary Ann Wren	Katherine Bradley
Mitch Haas	Nadege Dubuisson	Layla garrigues
Tom Engle	Robb Hutson	Lindsey Adkisson
Jessica Nischik-Long (Staff)		Mireille Lafont
		Mohamed Alyajouri
		Nick Stevenson
		R. Scott Brown
		S. Marie Harvey
		Samantha Schaefer

KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Motion passed to accept etc.
- Consensus was reached etc.

The following meeting actions were agreed:

<i>Due Date</i>	<i>Action</i>	<i>Person responsible (email address)</i>
March BOD meeting	All Board members shall donate to OPHA.	All Board Members who have not yet made a donation.
March BOD meeting	Kim, Tom and Nadege will provide a recommended list of Public Health Week events OPHA should promote/endorse	Kim, Tom, Nadege
2/28	Anyone interested in leading a small group or participating in Capitol Visit Day should contact Jessica	All OPHA members

DETAILS AND BACKGROUND

Call to Order – Marti Franc

- Introductions/Roll Call
- Quorum established
- January Board Minutes-
 - Two amendments to the January meeting minutes were requested by Marti Franc: 1. Correct the spelling of Lillian Shirley's name and clarify that OPHA was protesting CDC's ban on key public health words in CDC budget documents.
 - Motion to adopt the minutes as amended (Mitch)
 - Second (Kim La Croix)

- Abstain (Dianna)

Treasurer's Report – Brian Johnson

- Updated December report includes the last of expenses and income that occurred in 2017.
- Ended the year with a net loss of \$2500; approximately \$600 more than budgeted; however most of that reflects an increase in the balance of section budgets. There was minimal spending in the sections this year.
- Conference generated net income of \$36000. General operating costs were about \$38000. So conference fell short of covering operating costs by \$7600, but grants and contracts made up for that difference. Overall conference income was down, but so were expenses.
- OPHA had a good year for membership. Memberships were up. About \$5700 of membership dues will go to sections.
- January 2018 expenses are minimal, reflecting basic operating costs (personnel, internet etc.). Income also was minimal.
- Goal is to start generating revenue again- we may want to start asking for conference sponsorship.

Motion to approve the Treasurer's report as presented from Brian Johnson (Tom Engle)

- seconded (Dianna Pickett). Motion approved unanimously.

President's Report – Marti Franc

- Update on Program Assistant replacement plans: Work continues towards the replacement of the position. It will be approximately 8 hours per week, with some additional hours around the conference. Hopefully we can increase revenue so there can be more hours in the future. The plan is to do a reduced recruitment, starting with MPH students. If anyone has thoughts regarding recruitment, please let Jessica know.
- The Executive Committee decided not to meet outside the Portland area this year. However, they want to encourage statewide participation and get revisit the issue in the future.
- Update on Strategic Plan
 - OPHA is in a regrouping/re-planning year and is not coming up with lofty goals but rather supporting and strengthening key objectives.
 - The policy committee sent an attachment regarding their workplan.
 - Communications has a survey that is focused on asking how people like to access information about from OPHA.
 - The Development Committee hasn't met. Brian and Katherine are touching base soon. Katherine needs some support staff to help keep the work happening.
 - Action item- Board members shall commit to making a donation to OPHA. The goal is to have 100% donations from the Board.
 - Member Clicks no longer allows the automatic monthly billing- Robb recommended using PayPal
 - Jessica asked if there was any objection to automatic renewal. A drawback was that the student rate never changed to regular member.
 - The other issue is that it's a touch point with members. The committee will explore this issue.
 - Organizational Membership- Dianna is interested in a campaign for sponsorship next year.

Executive Director Report – Jessica Nischik-Long – Information and Discussion

- APHA funded accreditation readiness workshop
 - May 16 at Lane County Public Health building
 - "Putting the "Performance" into Performance Management and QI Plans: Tools, Culture, and Moving Forward"
 - Jessica will send information to LPHAs about the workshop soon.

- Meeting with World Oregon
 - Jessica and Marti were approached to meet with a group of physicians from around the world. They're interested in knowing how OPHA works and how they could model a nonprofit when they go back home. Jessica provided them a lot of information about public health in Oregon and OPHA's advocacy role.

National PH Week Planning – Tom Engle, Nadege Dubuisson, Kim La Croix

- Nadege and Kim provided an overview of OHA-PHD initiatives for Public Health Week
 - Kim, Tom and Nadege will distill the events from PHD/PSU/OHSU/OSU/CLHO to determine some options OPHA may be interested in and bring back a smaller, strategic list to the BOD.
 - OPHA could also do something around promoting Public Health Week via Twitter.

Resource Development and Training – Jessica Nischik-Long – Information and Discussion

- Jessica shared an information presentation about how to fundraise/solicit
 - Examples include peer sharing, successes, challenges

The take-away is to think about who each of us can contact. The Development Committee will send the list of contacts to the BOD.

Committee Reports:

Policy Committee – Laura Zeigen

2018 Oregon Legislative Session Endorsement Update

- Capitol Visit Day is Thursday, March 1
 - Sam Schaefer from Lincoln County is leading Capitol Visit Day.
 - Laura Zeigen will be leading a small group. Jessica made a request for more group leaders.
 - 2/23 is the training call to orient volunteers to the day so when they are prepared when they arrive.
- After the short session is over, the Policy Committee is going to take a look at streamlining the process and lining up the endorsement requests farther in advance.
- 2018 Oregon Legislative Session Endorsement Requests
 - HB 4160 – Paid Family and Medical Leave: 100% support from committee; Family Forward wants to make sure that legislators understand there is support for this bill for 2019. Vote: 13 yes; 1 no vote. **PASSES**
 - HB 4003 – Setting a deadline for cleaning up diesel: 100% support from committee. Vote: most in favor; 1 abstention. **PASSES**
 - Budget allocation for 211 info to become 24/7 year-round: largely supported but no consensus. Vote: Yes- 10 No- 2 Abstain- 3; **PASSES**
 - SB 1515 Children's Service Districts (aka children's special districts): largely supported but no consensus. Vote: 13 No-1 Abstain-1; **PASSES**
 - HB 4145 – "closing the boyfriend loophole" 100% approval; just passed the House. Vote: All in favor. **PASSES**

3:10 PM – Adjourn

NEXT BOARD MEETING

The next board meeting will be held on March 16, 1pm-3pm at the Portland State Office Building

Upcoming Events

Capitol Visit Day. Thursday. March, 1, 8:00am-4:00pm. Location Oregon State Capitol, Salem, OR

Surg+Restore Fundraiser. Saturday, March 10, 6:00pm-10:00pm. Location St. Philip Neri, Portland, OR.

Nursing Section Luncheon. Topic Trauma Informed Care. Wednesday, May 9. Location TBD